



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Union High School District

**THURSDAY, FEBRUARY 21, 2013
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, FEBRUARY 21, 2013
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:01 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(3 Issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent, Deputy Superintendent, and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Consideration and/or deliberation of student discipline matters (2 cases)
 - D. To confer with real property negotiator:
Property: Approximately 13.5 acre portion of 305-031-29 and 305-040-36
Agency Negotiator: Eric Dill, Associate Superintendent, Business and/or John Addleman, Director, Planning and Financial Management
Negotiating Parties: Pardee Homes
Under negotiation: Instructions pertaining to price, terms of payment, and delivery

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 7, 2013 & SPECIAL SESSION OF FEBRUARY 12, 2013
Motion by _____, second by _____, to approve the Minutes of the February 7th Board Meeting and February 12th Special Session, as shown in the attached supplement(s).

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATESSTUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES.....KEN NOAH, SUPERINTENDENT
- 10. UPDATE, SAN DIEGUITO ACADEMY.....TIM HORNIG, PRINCIPAL

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as shown in the attached supplement(s).

B. FIELD TRIP REQUESTS

Accept the Field Trips, as shown in the attached supplement(s).

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplement(s).

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. San Diego County Superintendent of Schools, to provide advanced Specially Designed Academic Instruction in English (SDAIE) professional development for San Dieguito Union High School District teachers, during the period February 28, 2013 through April 25, 2013, for an amount not to exceed \$3,000.00, to be expended from the General Fund/Restricted 06-00.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and/or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. San Diego Unified School District (MOU), to provide special education services to one medically fragile special education student, during the 2012 – 2013 school year, for an amount not to exceed \$2,930.00, to be expended from the General Fund/Restricted 06-00.
2. San Diego Unified School District (MOU), to provide special education services to one brain injury special education student, during the 2012 – 2013 school year, for an amount not to exceed \$14,850.00, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 5038144312, in the amount of \$25,000.00.
2. Student ID No. 4450247054, in the amount of \$5,500.00.
3. Student ID No. 8076842638, in the amount of \$9,450.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Agency 4 Student Health research, to provide access to unlimited InjureFree applications and software profiles to record and monitor athletic injuries, during the period February 1, 2013 through June 30, 2014 and automatically renewed unless canceled by July 1st of each continuing year, in the amount of \$350.00 per school per year, to be expended from the General Fund 03-00 and reimbursed by the San Diego County Office of Education Risk Management Joint Powers Authority.
2. URS Corporation, to provide California Environmental Quality Act (CEQA) documentation services and technical studies for the proposed middle school at the Pacific Highlands Ranch site, during the period February 22, 2013 until project completion, for a total amount not to exceed \$48,842.00, to be expended from Mello-Roos Funds, Capital Facilities Fund 25-19, or GO Bond Funds.
3. Sowards and Brown Engineering, to prepare the map for annexation number 3 to Community Facilities District No. 94-2, during the period January 16, 2013 through February 7, 2013, for a fixed fee of \$4,000.00, to be expended from Mello-Roos Funds.
4. Latitude 33 Planning & Engineering, to provide utilities, boundary, and topographic research, services, and preparation of a composite site base map and site markings for Oak Crest Middle School's proposed Proposition AA projects, during the period February 22, 2013 until project completion, in an amount not to exceed \$16,100.00, to be expended from Mello-Roos or GO Bond Funds.
5. Latitude 33 Planning & Engineering, to provide utilities, boundary, and topographic research, services, and preparation of a composite site base map and site markings for Diegueño Middle School's proposed Proposition AA projects, during the period February 22, 2013 until project completion, in an amount not to exceed \$15,850.00, to be expended from Mello-Roos or GO Bond Funds.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Driveway on Calle Barcelona Project B2013-04, contract entered into with A.B. Hashmi, Inc., decreasing the contract amount by \$3,000.00 and extending the contract two calendar days.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Driveway on Calle Barcelona Project B2013-04, contract entered into with A.B. Hashmi, Inc.

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- | | |
|------------------------|---|
| _____Joyce Dalessandro | _____Zoe Eprile, Torrey Pines High School |
| _____Barbara Groth | _____Kailey Lawson, Canyon Crest Academy |
| _____Beth Hergesheimer | _____Maria Lopez, San Dieguito Academy |
| _____Amy Herman | _____Allison Zimmerman, La Costa Canyon High School |
| _____John Salazar | _____Kirra Sarquilla, Sunset High School |

DISCUSSION / ACTION ITEMS.....(ITEM 16)

16. APPROVAL OF NEW BOARD POLICY PROPOSAL AND REVISED ADMINISTRATIVE REGULATION, #3513.1/4513.1 "CELLULAR PHONE REIMBURSEMENT" / DELETE BP #4119.12, "CELLULAR PHONE ACCEPTABLE USE POLICY"
- Motion by_____, second by_____, to approve revisions to Board Policy #3513.1/4513.1 (BP and AR) "Cellular Phone Reimbursement"; and approve deletion of BP #4119.12, "Cellular Phone Acceptable Use Policy", as shown in the attached supplements.

INFORMATION ITEMS..... (ITEMS 17 - 27)

17. CSBA DELEGATE ASSEMBLY ELECTIONS, 2013, (9 VACANCIES), AS SHOWN IN THE ATTACHED SUPPLEMENT(S).
This item is being presented for first read and will be submitted for board action on March 7, 2013.
18. PROPOSED BOARD POLICY REVISIONS (2): BP #2210, "ADMINISTRATIVE DISCRETION REGARDING GOVERNING BOARD POLICY", & BP # 3100, "BUDGET"
This item is being presented for first read and will be submitted for board action on March 7, 2013.
19. SUPERINTENDENT SELECTION PROCESS
The Board will provide input to President Groth regarding timeline and process for Superintendent search and selection.
20. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT
21. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
22. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, DEPUTY SUPERINTENDENT
23. PUBLIC COMMENTS
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
24. FUTURE AGENDA ITEMS
25. **ADJOURNMENT TO CLOSED SESSION..... 6:01 PM**
- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(3 Issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent, Deputy Superintendent, and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Consideration and/or deliberation of student discipline matters (2 cases)
 - D. To confer with real property negotiator:
Property: Approximately 13.5 acre portion of 305-031-29 and 305-040-36

Agency Negotiator: Eric Dill, Associate Superintendent, Business and/or John Addleman,
Director, Planning and Financial Management
Negotiating Parties: Pardee Homes
Under negotiation: Instructions pertaining to price, terms of payment, and delivery

26. REPORT FROM CLOSED SESSION (AS NECESSARY)

27. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, March 7, 2013, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

ITEM 6
Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

FEBRUARY 7, 2013

THURSDAY, FEBRUARY 07, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

1. President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 issue): Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).
 - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (4 Issues)
 - C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - D. To confer with real property negotiator:
 - Property: Approximately 13.5 acre portion of 305-031-29 and 305-040-36
 - Agency Negotiator: Eric Dill, Associate Superintendent, Business and/or John Addleman, Director, Planning and Financial Management
 - Negotiating Parties: Pardee Homes
 - Under negotiation: Instructions pertaining to price, terms of payment, and delivery

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

STUDENT BOARD REPRESENTATIVES

Zoe Eprile, Torrey Pines High School
Kailey Lawson, Canyon Crest Academy
Maria Lopez, San Dieguito Academy
Kirra Sarquilla, Sunset High School
Allison Zimmerman, La Costa Canyon High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Rick Schmitt, Deputy Superintendent
John Addleman, Director, Planning and Financial Management
Kyle Ruggles, Ed.D., Principal, La Costa Canyon High School
Sue Koehnen, Director, Human Resources
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:33 PM by Ms. Groth.
- 4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Groth led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The board met in closed session and approved the suspension agreement of Employee #25100. Motion unanimously carried.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 17, 2013
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to approve the Minutes of the January 17th Board Meeting, as presented. Motion unanimously carried.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES / OATH OF OFFICE
 - A. OATH OF OFFICE / MARIA LOPEZ, SDA KEN NOAH, SUPERINTENDENT
Superintendent Noah welcomed Maria Lopez of SDA and administered the Oath of Office.
 - B. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
Students gave updates about events and activities at their schools.
- 8. BOARD UPDATES (ITEM 8)
Ms. Dalessandro – Attended the Parent Site Representative held earlier that week.
Ms. Groth – nothing further to report.
Ms. Hergesheimer – Attended a meeting with of the Encinitas City/School Relations meeting; also attended the Parent Site Representative meeting held earlier that week.
Ms. Herman – Attended the Carmel Valley General Plan Committee meeting where the topic was the Paseo One development project. An advisory vote will be held at a future meeting.
Mr. Salazar – Visited Diegueno Middle School and Earl Warren Middle School. He met with each principal and commended each of them for their leadership and all the positive activities taking place at their sites.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES KEN NOAH
Superintendent Noah attended a Board meeting of Schools for Sound Finance, which was held in Monterey during ASCA’s Annual Superintendents’ Symposium. This was a one-day planning meeting where basic aid funding was a key topic of conversation. Mr. Noah will be flying to San Francisco for the purpose of credit rating for the district. Mr. Eric Dill, Associate Superintendent of Business Services, and Mr. John Addleman, Director of Planning and Financial Management, will also be attending this meeting. Next week, district administration and association presidents will be conducting safety walk-throughs at each site. These walk-throughs will take place on February 13th and 14th.
- 10. UPDATE, LA COSTA CANYON HIGH SCHOOL KYLE RUGGLES, ED.D., PRINCIPAL
Dr. Ruggles starts his fourth year with the district. He addressed academic achievement, and other successes at La Costa Canyon High School. He also addressed learning objectives and stated that departments are focusing on valuable data analysis because it has identified students that need extended learning opportunities. Dr. Ruggles commended Guen Butler and Kevin Fairchild, as well as leadership from Rick Schmitt and Dr. Mike Grove. The process has been engaging because it’s coming from teachers. Students are learning and there is growth, including an increase in API scores. Dr. Ruggles celebrated the passing of Proposition AA, which is going to provide an increase in bandwidth in their classrooms. He also celebrated activities at the school such as the opening of the Calf Café, the Farmers Market, and the upcoming Challenge Days.

CONSENT ITEMS (ITEMS 11 - 15)

*It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, that all consent items 11 through 15, be approved as listed below. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations,

B. FIELD TRIP REQUESTS

*Approval of Field Trip Requests - Please note; this item was revised to include one additional field trip; (see attached)

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and/or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Bonnie Tierney, M.S. (ICA), to provide direct support for reading instruction, during the period November 5, 2012 through June 30, 2013, at the rate of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. MSDSpro, LLC, to provide software maintenance support for Web Inventory Manager, during the period February 11, 2013 through February 10, 2014, in the amount of \$1,710.00, to be expended from the General Fund 03-00.
2. Cathedral Catholic High School, for the lease of facilities for the Torrey Pines High School Swim Team, during the period February 18, 2013 through May 17, 2013, for an estimated amount not to exceed \$6,144.00, to be expended from the Torrey Pines High School Foundation.

3. Geocon, Inc., to provide geotechnical testing and reporting services for Diegueño Middle School's two new buildings, expansion of existing building, redesign of traffic pattern in the parking lot, and building of a new ramp between the existing basketball courts and track field, during the period February 8, 2013 through project completion, in an amount not to exceed \$18,500.00, to be expended from Mello-Roos Funds as well as subject to availability of GO Bond Funds.
4. Geocon, Inc., to provide geotechnical testing and reporting services for Oak Crest Middle School's new building, new ADA ramp, new multi-purpose building, expansion of Crest Hall structure, and new science building, during the period February 8, 2013 through project completion, in an amount not to exceed \$18,500.00, to be expended from Mello-Roos Funds as well as subject to availability of GO Bond Funds.
5. San Diego Fire-Rescue Department, to provide automatic external defibrillators program maintenance, during the period January 20, 2013 through January 19, 2014, for an amount not to exceed \$425.00, to be expended from the General Fund 03-00.
6. Lionakis, to provide architectural/engineering services at Canyon Crest Academy, during the period February 8, 2013 through project completion, in an amount not to exceed \$1,055,139.00, to be expended from Capital Facilities Fund 25-19, Mello-Roos Funds, and GO Bond proceeds.
7. Lionakis, to provide architectural/engineering services at Middle School #5, during the period February 8, 2013 through project completion, in an amount not to exceed \$1,825,000.00, to be expended from Capital Facilities Fund 25-19, Mello-Roos Funds, and GO Bond proceeds.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Classic School Portraits by Gerardy Photography, for district wide underclassman portrait photography services, extending the contract period one year from February 1, 2013 through January 31, 2014, with no increase in pricing.
2. Keane Studios, LLC, for district wide senior portrait photography services, extending the contract one year from February 1, 2013 through January 31, 2014, with a change in consideration from contractor to district to in-kind donations and direct contributions to the schools, as well as a 25% reduction in price of entry level prints and packages.

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:

1. Purchase Orders
2. Membership Listing
3. Replacement Warrants

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

_____Joyce Dalessandro	_____Zoe Eprile, Torrey Pines High School
_____Barbara Groth	_____Kailey Lawson, Canyon Crest Academy
_____Beth Hergesheimer	_____Cassidy Mayeda, San Dieguito Academy
_____Amy Herman	_____Allison Zimmerman, La Costa Canyon High School
_____John Salazar	_____Kirra Sarquilla, Sunset High School

DISCUSSION / ACTION ITEMS (ITEMS 16 - 23)

- 16. BOARD POLICY REVISION PROPOSAL, #5131, "STUDENT CONDUCT"
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to adopt new Board Policy #5131, "Student Conduct", as presented. Motion unanimously carried.
- 17. ADOPTION OF RESOLUTION OF INTENTION / COMMUNITY FACILITIES DISTRICT 94-2 No. 3 / ANNEXATION OF PROPERTY / LA COSTA SQUARE / A 63-UNIT FAMILY SUBDIVISION / DEVELOPMENT SOLUTIONS 2LAC, LLC
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to adopt the attached Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 94-2, Authorizing the Levy of a Special Tax and Calling an Election. Motion unanimously carried.
- 18. ADOPTION OF RESOLUTION / ESTABLISH A BUILDING FUND - PROPOSITION 39 (21-39) AND A DEBT SERVICE FUND
It was moved Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to adopt the Resolution to Establish a Building Fund -Prop 39 (21-39) and a Debt Service Fund, as presented. Motion unanimously carried.
- 19. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE OF AND THE TERMS OF SALE OF NOT TO EXCEED \$160,000,000 OF BONDS OF SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BY A NEGOTIATED SALE PURSUANT TO ONE OR MORE BOND PURCHASE CONTRACTS, APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH BOND PURCHASE CONTRACTS, A PAYING AGENT AGREEMENT AND AN OFFICIAL STATEMENT FOR SAID BONDS, AND AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS RELATING TO SAID BONDS
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to adopt the Resolution Authorizing the Issuance of and the Terms of Sale of Not to Excess \$160,000,000 of Bonds of San Dieguito Union High School District by a Negotiated Sale Pursuant to One or More Bond Purchase Contracts, Approving the Form of and Authorizing the Execution and Delivery of Such Bond Purchase Contracts, a Paying Agent Agreement and an Official Statement for Said Bonds, and Authorizing the Execution of Necessary Documents Relating to Said Bonds, as presented. Motion unanimously carried.
- 20. APPROVAL AND ADOPTION OF PROPOSED NEW BOARD POLICY JOB DESCRIPTION, 4216.3-42.19, "INFORMATION SYSTEMS SUPPORT ANALYST"
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, to adopt new Board Policy 4216.3-42.19, *Information Systems Support Analyst*, as presented. Motion unanimously carried.
- 21. APPROVAL AND ADOPTION OF NEW BOARD POLICY JOB DESCRIPTION, 4216.3-10.4, "CHIEF FACILITIES OFFICER", AND REVISED BOARD POLICY JOB DESCRIPTION, 4216.3-09.1, "DIRECTOR OF PLANNING SERVICES"
It was moved by Ms. Beth Hergesheimer, seconded by Zoe Eprile, to adopt new Board Policy 4216.3-10.4, *Chief Facilities Officer*, and revised Board Policy 4216.3-09.1, *Director of Planning Services*, as presented. Motion unanimously carried.

INFORMATION ITEMS (ITEMS 22 - 31)

- 22. UNIFORM COMPLAINT QUARTERLY REPORT, OCTOBER – DECEMBER, 2012
This item was submitted as information only, for the second quarter, October through December, 2012, as presented.
- 23. NEW BOARD POLICY PROPOSAL AND REVISED ADMINISTRATIVE REGULATION, #3513.1/4513.1 "CELLULAR PHONE REIMBURSEMENT" / DELETE BP 4119.12 , "CELLULAR PHONE ACCEPTABLE USE POLICY"
This item was submitted for first read and will be resubmitted for board action on February 21, 2013.
- 25. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill announced the pending interviews for the Independent Citizens' Oversight Committee, on February 12th.

- 20. HUMAN RESOURCES UPDATE TORRIE NORTON, EXECUTIVE SUPERINTENDENT
Ms. Norton was not present at this meeting.
- 21. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, DEPUTY SUPERINTENDENT
Mr. Schmitt presented a summary of CELDT Annual Assessment Preliminary Results, and 2013-12 Newsweek High School Ratings. (Handouts attached).
- 22. PUBLIC COMMENTS – (No comments presented)
- 23. FUTURE AGENDA ITEMS - None discussed.
- 24. ADJOURNMENT TO CLOSED SESSION – Not required.
- 25. CLOSED SESSION – Nothing further to report out of closed session.
- 26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:59 PM.

Beth Hergesheimer, Board Clerk

____ / ____ / 2013
Date

Ken Noah, Superintendent

____ / ____ / 2013
Date

**FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
February 7, 2013**

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
1	03/22/13	Rector	Casey	LCC Girls Lacrosse	50	4	Lacrosse Games	Los Alamitos	CA	0	LCC Foundation
2	04/06/13 - 04/11/13	Kingsbury	Rebecca	CCA Girls Lacrosse	20	5	Lacrosse Games	Denver	CO	0	CCA Foundation
3	03/20/13 - 03/24/13	Berend Stimson	Jason George	SDA ROP Engineering Design & Development	45	10	FIRST Robotics Competition	Sacramento	CA	3 Days	SDA Foundation
4	04/23/13 - 04/28/13	Berend Stimson	Jason George	SDA ROP Engineering Design & Development	30	7	FIRST Robotics Championship	St. Louis	MO	4 Days	SDA Foundation
5	03/16/13	Zissi	Jon	TPHS Boys Lacrosse	35	5	Lacrosse Game	Pasadena	CA	0	TPHS Foundation
6	04/18/13 - 04/21/13	Gerstin	Ed	CCA SMART Team Club	8	1	National Scientific Conference Team Presentation	Boston	MA	2	CCA Foundation
7	03/15/13 - 03/16/13	Raley	Sue	LCC Theatre	30	3	Theatre Competition & Festival	Fullerton	CA	1	LCC Foundation
8	02/15/13 - 02/17/13	Chasse	Robbie	TPHS Model United Nations Club	13	1	UCSB MUN Conference	Santa Barbara	CA	0	TPHS Foundation

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

2012-13 San Dieguito Union High School District Newsweek High School Rankings

Requested data based on the 2011-12 school year

High School Name	CCA	LCC	SDA	Torrey Pines
City	San Diego	Carlsbad	Encinitas	San Diego
Zip Code	92130	92009	92024	92130
CEEB Code	50893	50858	50865	50466
School Classification (Regular, Charter, Magnet)	Regular	Regular	Regular	Regular
Type of Enrollment	Open	Open	Open	Open
Four year graduation rate	99.0%	95.8%	99.7%	98.5%
Total Enrollment 9-12	1839	2234	1584	2686
Total number of graduates	428	546	346	630
Total number of 2012 graduates who were accepted into a 2-or 4-year college degree program immediately following graduation -	95%	92%	96%	94%
Percentage of students that qualified for free or reduced-price lunch	2%	12%	14%	7%
Average SAT score of 2012 graduates	1818	1682	1709	1848
Average ACT score of 2012 graduates	27	25	26	27
Total number of AP, IB and Cambridge courses offered (enter 0 if none). Count each course only once, even if multiple sections are offered	20	17	21	22
Number of students (grades 9-12) enrolled in at least 1 AP, IB, or AICE course.	1018	995	700	1372
Number of AP exams given (grades 9-12; enter 0 if none)	1983	1362	1021	2400
Number of IB or AICE exams given (grades 9-12; enter 0 if none)	0	0	0	0
Number of AP exams taken by IB students who completed an IB exam in the same subject area in the same year (enter 0 if none or if your school doesn't offer both AP and IB courses)	0	0	0	0
If you are a Cambridge school, then please enter the number of AP exams taken by AICE students who completed an AICE exam in the same subject area in the same year. Enter 0 if none.	0	0	0	0

Optional Survey: On separate document

2012-13 SAN DIEGUITO UNION HIGH SCHOOL DISTRICT WASHINGTON POST HIGH SCHOOL RANKINGS

Item	Canyon Crest Academy	La Costa Canyon High School	San Dieguito Academy	Torrey Pines High School
Seniors Graduated	428	546	346	630
Total AP Tests	1983	1362	1021	2400
Percent Free & Reduced Lunch	2%	12%	14%	7%
"Equity and Excellence" Percentage **	81%	49%	58%	67%
Percent Passing AP Scores	88%	75%	77%	85%
2012 Average SAT Score	1818	1682	1709	1848
2012 Average ACT Score	27	25	26	27
School Website	http://www2.sduhsd.net/cc/	http://lc.sduhsd.net/	http://www.sduhsd.net/sd/	http://www.sduhsd.net/tp/
Ethnicity				
Caucasian/white	73%	77%	71%	59%
Hispanic/Latino	5%	15%	21%	11%
African-American/black	1%	1%	1%	2%
Asian/Pacific Islander	20%	6%	6%	28%
Native American	0%	0%	0%	0%
Multi-ethnic	1%	1%	1%	0%
2012 Student Enrollment	1839	2234	1584	2686
4 Year Graduation Rate	99%	96%	100%	96%
Percent in 4 Year Colleges (from 2012 Senior survey)	80%	64%	65%	77%
Reported by Special Ed	10%	14%	8%	9%
Percent of graduating class taking SAT/ACT	82%	75%	71%	79%
Principal Years of Experience	22	21	11	20
Student Teacher Ratio	33:1	33:1	35:1	34:1
Charter School	No	No	No	No
Met AYP	Yes	Yes	Yes	Yes
Grading System	A-F	A-F	A-F	A-F
Block Schedule	Yes	No	Yes	No
Magnet School	No	No	No	No
Percent ESL	0%	7%	4%	5%
Age of School	9	16	76	38
Allow Dual Enrollment	Yes	Yes	Yes	Yes
Mascot	Raven	Maverick	Mustang	Falcon
Colors	Red and Black	Green and Gold	Navy Blue and White	Cardinal and Gold
Special Enrollment Policy	No	No	No	No

** Equity and Excellence - Number of your school's seniors who scored 3 or higher on at least one AP Exam at any point during high school divided by the total number of your school's seniors.

Optional Survey: On separate document

2012-13 California English Language Development Test (CELDT) SDUHSD Annual Assessment Preliminary Results

The California English Language Development Test (CELDT) is administered annually to all English learners in SDUHSD to assess their level of English language proficiency across four skill areas: Listening, Speaking, Reading, and Writing.

At SDUHSD we review CELDT data on a yearly basis to improve the quality of our English Learner program. On 2/5/2013 SDUHSD received the embargoed pre-release of the preliminary 2012-13 Title III accountability reports.

An analysis of CELDT achievement data indicates that SDUHSD English Learner students continue to show substantial growth in all four areas of the test. The following are the major achievements for 2012-13:

- All schools in our district met the annual measurable achievement objectives (AMAOs) 1 and 2.
- 74% of English Learners met the Annual Measurable Objective #1 (AMAO #1), the percentage of English learners making annual progress on the CELDT. The 2012-13 state target for AMAO 1 was 57.5%.
- 65.2% of English learners who have been in US schools 5 years or longer met AMAO #2, the percentage of English learners attaining English proficiency on CELDT. The state target for this cohort was 47%
- For English learners at SDUHSD with less than 5 years in US schools, 47.7% met AMAO #2, the percentage of English learners attaining English proficiency on CELDT. The state target for this cohort was 21.4%

At SDUHSD, we are committed to continue to review achievement data and to improve the quality of our English Learner program.



Union High School District

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL SESSION**

MINUTES

**TUESDAY, FEBRUARY 12, 2013
1:00 PM**

**DISTRICT OFFICE BOARD ROOM
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

The Governing Board of the San Dieguito Union High School District held Special Session on Tuesday, February 12, 2013, at the above location.

ATTENDANCE

BOARD OF TRUSTEES

All Trustees present

DISTRICT ADMINISTRATION

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business
Joann Schultz, Executive Assistant, Business
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER 1:00 PM

President Barbara Groth called the meeting to order at 1:00 PM.

2. CALL FOR PUBLIC COMMENTS

No public comments presented.

DISCUSSION / ACTION ITEMS

3. INDEPENDENT CITIZENS OVERSIGHT COMMITTEE INTERVIEWS

The Governing Board interviewed applicants and made recommendations for candidates to serve on the following positions of the District's Independent Citizens Oversight Committee (ICOC):

- COMMUNITY PARENT REPRESENTATIVE

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to appoint Mr. Larry Lugo as Community Parent Representative. Motion unanimously carried.

- COMMUNITY PARENT ORGANIZATION REPRESENTATIVE

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to appoint Mr. Clarke Caines as Community Parent Organization Representative. Motion unanimously carried.

- COMMUNITY BUSINESS REPRESENTATIVE

It was moved by Ms. Amy Herman, seconded by Ms. Joyce Dalessandro, to appoint Mr. Michael Kenny as Community Business Representative. Motion unanimously carried.

- COMMUNITY AT-LARGE REPRESENTATIVES (4)

It was moved by Mr. John Salazar, seconded by Ms. Joyce Dalessandro, to appoint Ms. Kim Bess, Mr. Scott Seidenverg, Ms. Rhea Stewart, and Mr. Jeffery Thomas as Community At-Large Representatives. Motion unanimously carried.

- SENIOR COMMUNITY REPRESENTATIVE

It was moved by Ms. Amy Herman, Seconded by Ms. Beth Hergesheimer, to appoint Ms. Mary Farrell as Senior Community Representative. Motion unanimously carried.

- TAXPAYER ASSOCIATION REPRESENTATIVE

It was moved by Ms. Amy Herman, seconded by Ms. Beth Hergesheimer, to appoint Ms. Lorraine Kent as Taxpayer Association Representative. Motion unanimously carried.

4. ADJOURNMENT

The meeting was adjourned at 3:15 PM.

Beth Hergesheimer, Board Clerk

____ / ____ / 2013
Date

Ken Noah, Superintendent

____ / ____ / 2013
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 14, 2013

BOARD MEETING DATE: February 21, 2013

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

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EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

KN/bb

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 11, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Rick Schmitt
Deputy Superintendent

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: Approval / Ratification of Field Trip Requests

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
February 21, 2013

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
1	03/15/13	Drechsel	Scott	CV Orchestra	76	7	Music Festival	Buena Park	CA	1	CV Parent Donations
2	03/22/13	Drechsel	Scott	CV Band	156	13	Music Festival	Buena Park	CA	1	CV Parent Donations
3	03/02/13 - 03/05/13	Sovacool	Casey	LCC Boys Golf	6	2	Golf Match	Monterey	CA	2	LCC Foundation
4	04/27/13	Foss	Jesse	LCC Boys Lacrosse	25	2	Lacrosse Games	Temecula	CA	0	LCC Foundation
5	04/24/13 - 04/27/13	Black Gaughen	Christopher Michael	CCA Advanced Journalism/Yearbook	22	3	National Journalism Convention	San Francisco	CA	3	CCA Foundation
6	05/31/13	Stimson	George	SDA AP Physics	60	10	Cal Tech & Art Center School of Design Gravitation Force Study	Pasadena	CA	1	\$0
7	04/19/13	Stimson	George	SDA AP Physics	60	10	Cal Tech & Art Center School of Design Gravitation Force Study	Pasadena	CA	1	\$0
8	03/02/13	Drake Sovacool	Chris Casey	TPHS Boys Golf	12	2	Golf Matches	Monterey	CA	2	TPHS Foundation

* Dollar amounts are listed only when District/site funds are being spent.
 Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 12, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence
Resignation

Classified

Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Lisa Bargabus**, 20% Temporary Teacher (math) at Earl Warren Middle School for Semester II/2012-13 school year, effective 1/28/13 through 6/14/13.
2. **Jeffrey Green**, 100% Temporary Teacher (Special Ed – Mild/Moderate), 60% at Torrey Pines High and 40% at Earl Warren Middle School for the remainder of the 2012-13 school year, effective 2/11/13 through 6/14/13.
3. **Kelly Lewis**, 33% Temporary Teacher (biology) at San Dieguito Academy for Semester II/2012-13 school year, effective 1/28/13 through 6/14/13.
4. **Kayoko Ross**, 20% Temporary Teacher (Japanese language) at Torrey Pines High for Semester II/2012-13 school year, effective 1/28/13 through 6/14/13.

Change in Assignment

1. **Robert Balogh**, Temporary Teacher (English) at Diegueno Middle School, change in assignment from 60% to 80% for Semester II/2012-13 school year, effective 1/28/13 through 6/14/13.
2. **AnnMarie Castellano**, Temporary Teacher (English) at Oak Crest Middle School, change in assignment from 40% to 80% for the remainder of the 2012-13 school year, effective 2/08/13 through 6/14/13.

Leave of Absence

1. **Nicole Green**, Permanent Teacher (math) at Torrey Pines High, requests 100% Unpaid Leave of Absence for the remainder of the 2012-13 school year, effective 12/22/12 through 6/14/13.
2. **Alison Oden**, Permanent Teacher (math) at Diegueno Middle School, requests to rescind her previously-approved 20% Unpaid Leave of Absence for the 2012-13 school year and resume her full-time teaching position beginning Semester II, effective 1/28/13 through 6/14/13.
3. **Kelly Shafer**, Permanent Teacher (English) at Oak Crest Middle School, requests a 100% Unpaid Leave of Absence for the remainder of the 2012-13 school year, effective 2/08/13 through 6/14/13.
4. **Jamie Swope**, Permanent Teacher (English) at Carmel Valley Middle School, requests 100% Unpaid Leave of Absence for the remainder of the 2012-13 school year, effective 12/22/12 through 6/14/13.

Resignation

1. **Julia Aselstine**, Teacher (math) at Diegueno Middle School, resignation for retirement purposes, effective 7/01/13.
2. **Donna Blumer**, Teacher (Culinary Arts/Child Development) at La Costa Canyon High, resignation for retirement purposes, effective 6/14/13.
3. **Anna Garfinkel**, Teacher (math) at Diegueno Middle School, resignation for retirement purposes, effective 7/01/13.
4. **Suzanne McCluskey**, Teacher (Spanish language) at San Dieguito Academy, resignation for retirement purposes, effective 6/15/13.
5. **Darold Nogle**, Teacher (Physical Education) at Canyon Crest Academy, resignation for retirement purposes, effective 6/14/13.
6. **Susan Raley**, Teacher (English/Drama) at La Costa Canyon High, resignation for retirement purposes, effective 6/14/13.

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Arnold, Heather**, Instructional Assistant SpEd NS, SR34, 37.5% FTE, Diegueño Middle School, effective 02/13/13
2. **Rincon, James**, Instructional Assistant SpEd SH, SR36, 48.75% FTE, Torrey Pines High School, effective 02/12/13
3. **Roberts, Suzanne**, Instructional Assistant SpEd, NS, SR34, 37.5% FTE, Oak Crest Middle School, effective 02/11/13
4. **Ulmer, Ann**, Instructional Assistant SpEd, NS, SR34, 37.5% FTE, La Costa Canyon High School, effective 02/19/13

Change in Assignment

Resignation

1. **Sands, Russell**, School Bus Driver, SR38, 50% FTE, resignation effective 03/29/13
2. **Woodruff, Sandra**, School Bus Driver, SR38, 50% FTE, resignation effective 06/05/13

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 13, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Michael Grove, Executive Director of Curriculum,
Instruction and Assessment
Rick Schmitt, Deputy Superintendent

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 02-21-13

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
02/28/13 – 04/25/13	San Diego County Superintendent of Schools	Provide advanced Specially Designed Academic Instruction in English (SDAIE) professional development for San Dieguito Union High School District teachers	General Fund/Restricted 06-00	\$3,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 8, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Chuck Adams, Director of Special Education
Rick Schmitt, Deputy Superintendent

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements report summarizes two MOU's.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the MOU's as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 8, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Chuck Adams, Director of Special Education
Rick Schmitt, Deputy Superintendent

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF PARENT SETTLEMENT
AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements report summarizes three Parent Settlement Agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14C

SPECIAL EDUCATION AGREEMENTS

DATE: 2-21-13

<u>Student SSID No.</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>School/Department Budget</u>	<u>Amount</u>
5038144312	Parent Settlement Agreement	1-18-13	General Fund Special Education 06-00	\$25,000.00
4450247054	Parent Settlement Agreement	2-6-13	General Fund Special Education 06-00	\$ 5,500.00
8076842638	Parent Settlement Agreement	2-8-13	General Fund Special Education 06-00	\$ 9,450.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 13, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes five contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**BUSINESS - PROFESSIONAL SERVICES REPORT****Date: 02-21-13**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
02/01/13 – 06/30/14 and renewed unless canceled by July 1 st of each continuing year	Agency 4 Student Health Research	Provide access to unlimited InjureFree applications and software profiles to record and monitor athletic injuries	General Fund 03-00 and reimbursed by the San Diego County Office of Education Joint Powers Authority	\$350.00 per school year
02/22/13 through project completion	URS Corporation	Provide California Environmental Quality Act (CEQA) documentation services and technical studies for the proposed middle school at the Pacific Highlands Ranch site	Mello-Roos Funds, Capital Facilities Fund 25-19, or GO Bond Funds	\$48,842.00
01/16/13 – 02/07/13	Sowards and Brown Engineering	Prepare the map for annexation number 3 to Community Facilities District No. 94-2	Mello-Roos Funds	\$4,000.00
02/22/13 through project completion	Latitude 33 Planning & Engineering	Provide utilities, boundary, and topographic research, services, and preparation of a composite site base map and site markings for Oak Crest Middle School's proposed Proposition AA projects	Mello-Roos Funds or GO Bond Funds	\$16,100.00
02/22/13 through project completion	Latitude 33 Planning & Engineering	Provide utilities, boundary, and topographic research, services, and preparation of a composite site base map and site markings for Diegueño Middle School's proposed Proposition AA projects	Mello-Roos Funds or GO Bond Funds	\$15,850.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 13, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDERS

EXECUTIVE SUMMARY

The Driveway on Calle Barcelona Project B2013-04, is now finished. The project was completed without any additional costs or issues.

For administrative purposes, the completion date needs to be extended two days on the contract to coincide with the Board's acceptance date and the contract amount needs to be decreased \$3,000.00 due to the allowance not being utilized.

RECOMMENDATION:

Approve Change Orders to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Driveway on Calle Barcelona Project B2013-04, contract entered into with A.B. Hashmi, Inc., extending the contract two calendar days and decreasing the contract amount \$3,000.00.

FUNDING SOURCE:

N/A

CHANGE ORDER

PROJECT:
Driveway on Calle Barcelona Project B2013-04

CHANGE ORDER #1

DISTRICT:
San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

CONTRACTOR:
A.B. Hashmi, Inc.
13066 Deer Canyon Ct.
San Diego, CA 92131

The contract is changed as follows:

Extend contract end date to coincide with Board acceptance date: 2 Calendar Days

The contract sum was	\$45,595.00
Net change by previously approved change orders	0.00
The contract sum prior to this change order was	\$45,595.00
The contract sum will be decreased/ increased / unchanged by this change order in the amount of	\$3,000.00
The new contract sum, including this change order will be	\$42,595.00

CONTRACTOR
A.B. Hashmi, Inc.

OWNER
San Dieguito Union High School District

By: _____

By: _____

Typed or Written

Christina M. Bennett, Director of Purchasing
Typed or Written

Date: _____

Date: _____

Board Acceptance Date: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 13, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION PROJECTS

EXECUTIVE SUMMARY

The Driveway on Calle Barcelona Project B2013-04, is now finished. The project was completed without any additional costs or issues. It is recommended that the Board of Trustees accept this project as complete.

RECOMMENDATION:

It is recommended that the Board accept the following construction project as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorder's Office:

1. The Driveway on Calle Barcelona Project B2013-04, contract entered into with A.B. Hashmi, Inc..

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 11, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listing (None Submitted)

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, and 2) Membership Listings (None Submitted).

FUNDING SOURCE:

Not applicable

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 01/29/13 THRU 02/11/13

ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
231799	01/29/13	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$35.25
231800	01/29/13	06	ALPHA GRAPHICS	013	PRINTING	\$1,876.49
231801	01/29/13	03	SAN DIEGO GYM REPAIR	013	REPAIRS BY VENDORS	\$255.00
231802	01/29/13	06	SCHOLASTIC INC	024	COMPUTER LICENSING	\$416.00
231803	01/29/13	03	XEROX CORPORATION	021	OFFICE SUPPLIES	\$286.48
231804	01/29/13	06	LINDAMOOD BELL LEARN	030	MEDIATION SETTLEMENT	\$2,040.00
231805	01/29/13	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$143.78
231806	01/29/13	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$234.36
231807	01/29/13	03	APPERSON EDUCATION P	014	MATERIALS AND SUPPLI	\$535.16
231808	01/29/13	03	ONE STOP TONER AND I	005	MATERIALS AND SUPPLI	\$167.37
231809	01/29/13	03	MACGILL DISCOUNT SCH	030	MEDICAL SUPPLIES	\$56.21
231810	01/29/13	06	HTS, INC.	030	COMPUTER SOFTWARE	\$69.30
231811	01/29/13	03	MISSION FEDERAL CRED	008	MATERIALS AND SUPPLI	\$170.46
231812	01/29/13	21-09	BARRETT ROBINSON INC	025	NON-CAPITALIZED IMPR	\$9,998.00
231813	01/29/13	03	VET RENTS INC	025	RENTS & LEASES	\$1,756.01
231814	01/29/13	06	BIRKS, ROGER &/OR CA	030	FEES - ADMISSIONS, T	\$700.00
231815	01/29/13	06	DANA DEAN OPTOMETRY	030	OTHER SERV.& OPER.EX	\$395.00
231816	01/29/13	25-18	COR SECURITY INC	025	LAND IMPROVEMENTS	\$4,456.27
231817	01/29/13	25-18	MARK'S BOBCAT SERVIC	025	LAND IMPROVEMENTS	\$2,500.00
231818	01/29/13	03	BREVIG PLUMBING	025	REPAIRS BY VENDORS	\$5,520.00
231819	01/29/13	03	FRONTIER FENCE COMPA	025	OTHER SERV.& OPER.EX	\$1,014.00
231820	01/29/13	67-30	BROWER, SUSAN	037	OTHER SERV.& OPER.EX	\$67.00
231821	01/30/13	13	PROMOSTITCH, INC	031	MATERIALS AND SUPPLI	\$1,198.34
231822	01/30/13	06	CENGAGE LEARNING	024	E-BOOKS OTHER THAN T	\$2,670.51
231823	01/30/13	03	CULVER NEWLIN INC	035	NON CAPITALIZED EQUI	\$15,517.76
231824	01/30/13	03	XEROX CORPORATION	010	RENTS & LEASES	\$6,664.57
231825	01/30/13	03	SOUTHWEST SCHOOL/OFF	014	DUPLICATING SUPPLIES	\$1,210.46
231826	01/30/13	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$30,009.04
231827	01/30/13	06	ACTSOFT, INC.	028	COMMUNICATIONS-TELEP	\$684.00
231828	01/30/13	13	ECONOMY RESTAURANT S	031	MATERIALS AND SUPPLI	\$123.64
231829	01/31/13	13	AMAZON.COM	031	COMPUTER SUPPLIES	\$69.72
231830	01/31/13	03	SCHOOL HEALTH CORPOR	004	MATERIALS AND SUPPLI	\$142.78
231831	01/31/13	03	SAN DIEGO CO REGISTR	020	ELECTION EXPENSE	\$67,817.00
231832	01/31/13	03	SUPPLY MASTER INC	010	MATERIALS AND SUPPLI	\$58.32
231833	01/31/13	03	SUPPLY MASTER INC	010	MATERIALS AND SUPPLI	\$126.36
231834	01/31/13	06	SUPPLY MASTER INC	004	MATERIALS AND SUPPLI	\$252.72
231835	01/31/13	25-18	AMAZON.COM	035	LAND IMPROVEMENTS	\$2,594.84
231836	01/31/13	03	MISSION FEDERAL CRED	013	MATERIALS AND SUPPLI	\$102.43
231837	01/31/13	25-18	AMAZON.COM	035	LAND IMPROVEMENTS	\$30.23
231838	01/31/13	03	MISSION FEDERAL CRED	035	NON CAPITALIZED EQUI	\$1,207.52
231839	01/31/13	03	AMAZON.COM	035	NON CAPITALIZED EQUI	\$30.23
231840	02/01/13	03	AMERIZON WIRELESS	037	MATERIALS AND SUPPLI	\$629.90
231841	02/01/13	25-18	MISSION FEDERAL CRED	035	LAND IMPROVEMENTS	\$650.25
231842	02/01/13	11	SOUTHWEST SCHOOL/OFF	009	OFFICE SUPPLIES	\$35.61
231843	02/01/13	25-18	MISSION FEDERAL CRED	035	LAND IMPROVEMENTS	\$650.25
231844	02/01/13	03	SUPPLY MASTER INC	008	MATERIALS AND SUPPLI	\$111.12
231845	02/01/13	25-18	AMAZON.COM	035	LAND IMPROVEMENTS	\$30.23
231846	02/01/13	25-18	AMAZON.COM	035	LAND IMPROVEMENTS	\$30.23
231847	02/04/13	03	BLACKBOARD INC	035	COMPUTER LICENSING	\$18,429.00
231848	02/04/13	06	SEHI-PROCOMP COMPUTE	035	NON-CAPITALIZED TECH	\$2,195.19
231849	02/05/13	03	OFFICE DEPOT	020	MATERIALS AND SUPPLI	\$37.58
231850	02/05/13	06	FOURNIER, KERRY & GA	030	CURRENT LIABILITIES	\$500.00
231851	02/05/13	06	AREY JONES EDUCATION	013	NON-CAPITALIZED TECH	\$1,115.49
231853	02/06/13	21-09	RANCHO SANTA FE SEC	025	NON-CAPITALIZED IMPR	\$495.00
231854	02/06/13	25-18	MIRAMAR WHOLESALE NU	025	LAND IMPROVEMENTS	\$5,938.52

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 01/29/13 THRU 02/11/13

ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
231855	02/06/13	03	MISSION FEDERAL CRED	035	NON-CAPITALIZED TECH	\$741.96
231856	02/06/13	03	APPERSON EDUCATION P	004	MATERIALS AND SUPPLI	\$60.21
231858	02/06/13	03	COLLEGE BOARD	010	DUES AND MEMBERSHIPS	\$325.00
231859	02/06/13	03	HOME DEPOT	013	MATERIALS AND SUPPLI	\$322.92
231860	02/06/13	06	N C L B	022	TRAVEL AND CONFERENC	\$330.00
231861	02/06/13	06	N C L B	022	TRAVEL AND CONFERENC	\$330.00
231862	02/06/13	06	WEINREB, BRAD &/OR L	030	PAY IN LIEU OF TRANS	\$5,500.00
231863	02/06/13	06	GOLDMAN, HARVEY &/OR	030	MEDIATION SETTLEMENT	\$25,000.00
231864	02/06/13	03	ONE STOP TONER AND I	030	MATERIALS AND SUPPLI	\$86.38
231865	02/06/13	03	TRIARCO ARTS AND CRA	005	MATERIALS AND SUPPLI	\$500.00
231866	02/06/13	03	MISSION FEDERAL CRED	035	MATERIALS AND SUPPLI	\$539.98
231867	02/06/13	03	ONE STOP TONER AND I	035	MATERIALS AND SUPPLI	\$348.54
231868	02/06/13	03	MISSION FEDERAL CRED	022	OFFICE SUPPLIES	\$21.97
231869	02/06/13	03	SHARE IT, INC.	035	COMPUTER LICENSING	\$899.50
231870	02/06/13	06	SAN BERNARDINO COUNT	012	MATERIALS AND SUPPLI	\$107.95
231871	02/06/13	21-09	STAPLES ADVANTAGE	025	NON-CAPITALIZED IMPR	\$8,913.78
231872	02/06/13	03	SOUTHWEST SCHOOL/OFF	005	MATERIALS AND SUPPLI	\$71.22
231873	02/06/13	06	GAGGLE.NET INC	030	COMPUTER LICENSING	\$100.00
231874	02/06/13	06	SEHI-PROCOMP COMPUTE	035	MATERIALS AND SUPPLI	\$367.41
231875	02/06/13	03	WARD'S MEDIA TECH	035	NON-CAPITALIZED TECH	\$1,182.60
231876	02/06/13	03	VANTAGE LEARNING, LL	024	PROF/CONSULT./OPER E	\$72.64
231877	02/07/13	06	LOGAN RIVER ACADEMY	030	SUB/ROOM & BOARD	\$113,894.54
231878	02/07/13	06	OAK GROVE INSTITUTE	030	OTHER CONTR-N.P.S.	\$901.56
231879	02/07/13	06	OAK GROVE INSTITUTE	030	SUB/ROOM & BOARD	\$127,932.00
231880	02/07/13	06	OAK GROVE INSTITUTE	030	SUB/ROOM & BOARD	\$85,664.32
231881	02/07/13	06	OAK GROVE INSTITUTE	030	ROOM & BOARD	\$62,695.92
231882	02/07/13	06	OAK GROVE INSTITUTE	030	SUB/ROOM & BOARD	\$127,932.00
231883	02/11/13	03	SOUTHWEST SCHOOL/OFF	004	MATERIALS AND SUPPLI	\$12.64
231884	02/11/13	03	CULVER NEWLIN INC	023	MATERIALS AND SUPPLI	\$420.12
231885	02/11/13	03	BLUEBERRY SOFTWARE L	035	COMPUTER LICENSING	\$1,200.00
231886	02/11/13	06	AMSTERDAM PRINTING	040	MATERIALS AND SUPPLI	\$282.56
231887	02/11/13	03	MISSION FEDERAL CRED	040	REFRESHMENTS	\$73.39
231888	02/11/13	11	MISSION FEDERAL CRED	009	MATERIALS AND SUPPLI	\$33.33
830041	01/30/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$25.00
830042	02/01/13	03	SCHOOL SERVICES OF C	022	CONFERENCE,WORKSHOP,	\$350.00
830043	02/06/13	03	C S P C A	022	CONFERENCE,WORKSHOP,	\$750.00
REPORT TOTAL						\$762,040.42

Individual Membership Listings
For the Period of January 29, 2013 through February 11, 2013

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to report

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 11, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Christina Bennett, Director of Purchasing/Risk Mgt
Eric Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: **NEW BOARD POLICY PROPOSAL AND REVISED ADMINISTRATIVE REGULATION, #3513.1 / 4513.1, "CELLULAR PHONE REIMBURSEMENT" / DELETE BP 4119.12, "CELLULAR PHONE ACCEPTABLE USE POLICY"**

EXECUTIVE SUMMARY

District Staff would like to present a new cellular phone reimbursement policy and administrative regulations for the Board to consider for adoption. The current board policy, BP 4119.12 cellular phone acceptable use policy, is outdated and no longer reflects the direction in which District staff would like to proceed with regarding employee cellular phone use. BP 4119.12 should be retired and replaced with the new one, 3513.1 / 4513.1, as presented here.

The new policy will alleviate on-going issues related to employee cell phone use and includes updated cellular phone acceptable use practices, justification, and stipend or reimbursement information.

RECOMMENDATION:

It is recommended that the Board approve revisions to Board Policy #3513.1/4513.1 (BP and AR) "*Cellular Phone Reimbursement*"; and approve deletion of BP #4119.12, "*Cellular Phone Acceptable Use Policy*", as shown in the attached supplements.

FUNDING SOURCE:

Not applicable

BUSINESS

3513.1; 4513.1

CELLULAR PHONE REIMBURSEMENT

The Governing Board understands that cellular phones and other mobile communications devices are an efficient and important method of conducting district business and can help to ensure the safety and security of staff, students, and others, as well as helping to protect district property.

The Superintendent or designee shall determine, in accordance with administrative regulation, whether an employee needs a cell phone and/or other mobile communications device in order to perform his/her job responsibilities.

Legal Reference:

EDUCATION CODE

35213 Reimbursement for loss or damage of personal property

44032 Travel expense payment

48901.5 Electronic signaling devices

VEHICLE CODE

23123 Wireless telephones in vehicles

23125 Wireless telephones in school buses

CODE OF FEDERAL REGULATIONS, TITLE 26

1.132-5 Working conditions fringe benefit

CELLULAR PHONE ACCEPTABLE USE POLICY REIMBURSEMENT

~~The purpose of this policy is to establish a District policy regarding the procurement, use and possession of District provided cellular phones; to ensure the use of cellular phones for District business is authorized and monitored; and to ensure the District is reimbursed for occasional incidental or emergency personal use. References to cellular phones shall include phones, radios used for 2 way or "walkie-talkie" communications.~~ The District allows three options for the procurement, use, and possession of District provided cellular phones or the use of personal cellular phone for District use.

The District may provide an allowance to an employee for the use of his/her personally owned cell phone or mobile communications device for district-related business. The allowance shall be based on the business requirements of the employee. The allowance shall be given to the employee, who shall be responsible for payments to the service provider.

The District may purchase cell phones or other mobile communications devices along with a reasonable service plan for use by employees for District-related business. The employee may choose to pay an annual charge for reasonable personal usage of the District-owned mobile communications device or elect to solely use the cell phone for District use.

Employees who are not provided an allowance or District-owned mobile communications devices may be reimbursed for the actual expenses of business-related calls made on their personally owned equipment, in accordance with the District's expense reimbursement procedures.

~~The district may purchase cell phones or other mobile communications devices for use by employees for district-related business.~~

User Qualifications/Justifications

~~District employees may qualify for a cellular phone to be provided by the District if:~~ The Superintendent or designee shall determine if an employee requires a cell phone or other mobile communications device for the efficient performance of his/her job responsibilities. Factors that will be considered include, but are not limited to, whether the employee's job responsibilities require:

- a) ~~The responsibility of the position requires the employee to be mobile.~~ An ability to be accessible to District needs due to frequent travel or work outside of the office.
- b) ~~The district has determined a cellular phone is required for the performance of employee duties.~~ An ability to respond to emergencies that if unaddressed would jeopardize the health and safety of District students and staff or would compromise or interrupt a major function/service to the District.
- c) The position consistently requires timely and business critical two-way communications.

PERSONNEL BUSINESS

4119.123513.1/AR; 4513.1/AR

ITEM 16

- d) Other work assignments and duties that do not meet the criteria above but are reviewed and considered in accordance with these procedures and approved by the employee's Associate Superintendent and the Associate Superintendent of Business Services. ~~The safety and security of the work place is enhanced.~~

~~The Superintendent or designee shall develop a uniform system for identifying employee cell phone or mobile communications device needs and the most cost effective method of providing necessary equipment to employees. He/she shall also develop a system for monitoring employee use and reimbursement of costs.~~

~~If an employee misuses the cell phone or other mobile communications device or leaves district employment, he/she shall be responsible fees or charges associated with cancellation of the service contract.~~

If the Superintendent or designee determines that an employee no longer needs a cell phone or other mobile communications device to perform his/her job responsibilities, any fees or charges associated with cancellation of the service contract shall be the responsibility of the District.

District-Provided Equipment and Service

The District may provide cellular phones or other two-way communications devices to employees in the Maintenance, Grounds, Custodial, Transportation, and Technology departments. Employees are responsible for any charges incurred when using District phones or cell phones with radio feature for purposes not directly related to their job duties or assisting in emergencies.

"Push-to-talk" cell phone radio features may only be used when driving by drivers of commercial vehicles such as buses. Push-to-talk features should never be used while operating a passenger vehicle.

Employees with assigned cell phones or other communications devices are expected to take appropriate precautions to prevent damage to unit, including theft, exposure to moisture and extreme temperatures.

District-provided cellular equipment and service shall be purchased in accordance with the following:

- a) Only cellular equipment and service plans sourced through the Purchasing Department in coordination with the requesting Supervisor may be used. The Purchasing Department has the central coordinating responsibility for all District-provided cellular phone related transactions.
- b) The cellular phone model and service plan selected shall satisfy the basic needs of the position, as well as being cost effective.

Cellular Phone Business Usage

Employee use of District-provided cellular phones is as follows:

- a) Only by the individual to whom the phone is issued.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: ~~August 22, 2002~~ Administrative Regulation Issued: February 21, 2013

PERSONNEL BUSINESS

4119.123513.1/AR; 4513.1/AR

ITEM 16

- b) Responsible for the safekeeping, care and custody of the phone assigned to them. **Employees who are issued a District-provided cell phone shall be liable for any costs to repair or replace the phone that is lost, stolen, or damaged beyond reasonable wear and tear.**
- c) Use of District provided phones for private, commercial or consulting purposes is not permitted, **unless the employee has chosen to pay the annual personal usage fee and the conversation is not conducted during the employee's work hours.**
- d) Use of cell phones in an illegal, illicit or offensive manner is not permitted.
- e) When a cellular phone is no longer required because of termination of employment or change in job status, the Supervisor of the employee shall ensure that the equipment is returned to the Purchasing department so that service can be terminated and phone recycled as applicable.
- f) **If an employee misuses the cell phone or other mobile communications device or leaves District employment, he/she shall be responsible fees or charges associated with cancellation of the service contract.**

Invoice Approval

~~The Finance Department shall forward copies of monthly invoices to the Supervisor of the cellular phone user. It is the responsibility of the Supervisor to review the invoices, resolve any discrepancies, coordinate employee reimbursement and advise Finance Department.~~

Cellular Phone Operation while Operating a Vehicle

~~If a District cellular phone is assigned to an~~ An employee who is required to operate a vehicle in the course of conducting District business, **may not use a the** cellular phone ~~is not to be used~~ while operating such vehicle unless a "hands-free" feature is used or if there is imminent danger.

Disciplinary Action

~~Violation of this policy will subject the employee to disciplinary action.~~

Stipend and Reimbursement Amounts

The Superintendent or designee shall determine the annual stipend issued to qualified employees. The stipend will be reviewed annually and adjusted as needed. The amount employees shall pay to the District to reimburse the District for personal use of District-provided cell phones shall also be established and reviewed annually.

Acceptable Use

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: ~~August 22, 2002~~ Administrative Regulation Issued: February 21, 2013

PERSONNEL BUSINESS

4119.123513.1/AR; 4513.1/AR

ITEM 16

Employees shall be responsible for the appropriate use of cell phones and shall use the District's technological resources only for purposes related to their employment. Such use is a privilege which may be revoked at any time. Employees agreeing to comply with this cellular phone reimbursement policy shall have no expectation of privacy when using District-owned communications devices and acknowledge that the District has the right to inspect any communications sent or received through the District's network or on District-owned devices and shall also agree to the employee acceptable use policy, BP 4112.7 and BP 4112.7/AR-1.

Disciplinary Action

Violation of this policy will subject the employee to disciplinary action.

Cellular Phone Personal Usage

~~Reimbursement for reasonable personal use will be handled in accordance with the following (employee to select one):~~

~~_____ Employee elects to pay an annual charge of \$120.00 for reasonable personal usage; or~~

~~_____ Employee elects not to use cellular phone for personal use.~~

~~The Supervisor is responsible for monitoring employee personal usage.~~

~~*****~~

~~I have read the above cellular phone policy, selected my personal use preference, and agree to comply.~~

Employee Name _____ Date

Signature

Cell Phone Number

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: ~~August 22, 2002~~ Administrative Regulation Issued: February 21, 2013

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 12, 2013

BOARD MEETING DATE: February 21, 2013

**PREPARED AND
SUBMITTED BY:** Ken Noah
Superintendent

SUBJECT: CALIFORNIA SCHOOL BOARDS
ASSOCIATION, DELEGATE ASSEMBLY
ELECTIONS, 2013

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EXECUTIVE SUMMARY

Attached is the ballot material for election of representatives to the California School Boards Association (CSBA) Delegate Assembly from this region. The Board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. There are nine vacancies in Region 17; therefore the Board may vote for up to nine candidates. The deadline for submitting ballots is March 15, 2013.

RECOMMENDATION:

It is recommended that the Board review the attached candidate information. This item is being presented for first read and will be submitted for board action on March 7, 2013.

FUNDING SOURCE:

Not applicable

KN/bb



**TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE FRIDAY, MARCH 15, 2013**

January 31, 2013

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Cindy Marks, President

Re: 2013 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Friday, March 15, 2013

Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Friday, March 15. No exceptions are allowed.**

Election results will be available no later than Monday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015. The next meeting of the Delegate Assembly is on Saturday, May 18 – Sunday, May 19 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Monday, April 1. Please do not hesitate to contact Charlyn Tuter in the Leadership Services Department at (800) 266-3382 ext. 3281 should you have any questions. Thank you.

IMPORTANT

Deadline and CSBA Delegate Assembly Meeting Dates

Important 2013 Dates to keep in mind:

- Monday, January 7: U.S. Postmark or fax deadline for *required* Nomination and Candidate Biographical Sketch Forms
- By Friday, February 1: Ballots mailed to Member Boards
- February 1 – March 15: Boards vote for Delegates
- Friday, March 15: Deadline for the ballots to be returned to CSBA (U.S. Postmark ONLY)
- By Friday, March 29: Ballots to be tallied
- By Monday, April 1: Election results, except for run-offs, will be posted on CSBA's website
- Tuesday, April 30: Deadline for run-off ballots (U.S. Postmark ONLY)
- Saturday, May 18 – Sunday, May 19: Delegate Assembly meeting in Sacramento
- Wednesday, December 4 – Thursday, December 5: Delegate Assembly meeting in San Diego



California School Boards Association

3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660
(916) 371-4691 (800) 266-3382 | Fax: (916) 371-3407 or (916) 669-3305 | www.csba.org



Frequently Asked Questions regarding Delegate Assembly Nominations and Elections

Who is eligible to serve on Delegate Assembly?

To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- Be a trustee of a district or county office of education that is a current member of CSBA; and
- Be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

What is the term of office to serve on Delegate Assembly?

The term of office for each Delegate is two years beginning April 1. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

How is a board member nominated to serve on the Delegate Assembly?

A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes. It is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.

What does a nomination consist of?

A nomination consists of a completed, signed and dated nomination form and a candidate biographical sketch form. In addition, an optional, one-page, single-sided, résumé may also be submitted, (résumé cannot be substituted for the candidate biographical sketch form).

When are the nomination and candidate biographical sketch forms due?

It is critical that nominations and candidate biographical sketch forms be delivered to the CSBA office, faxed or postmarked by the USPS, on or before Monday, January 7, 2013.

How are nominees elected to serve on Delegate Assembly?

Ballots are mailed by February 1 to each district or county board within the region or subregion that requires an election. Ballots must be delivered to CSBA or postmarked by the U.S. Post Office by Friday, March, 15 in order to be accepted. Ballots may not be faxed.

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there are positions to be filled within the region or subregion. All boards and candidates are notified of the results no later than March 31. If there is a tie vote, a run-off election is held.

What are the required Delegate Assembly meeting dates?

There are two Delegate Assembly meetings each year, one in May in Sacramento and one preceding the CSBA Annual Education Conference and Trade Show in November or December in San Francisco or San Diego.

Does CSBA cover expenses for Delegates to attend the Delegate Assembly meetings?

No, CSBA is not able to cover expenses.

For additional information, please contact Charlyn Tuter in the Leadership Services department at (800) 266-3382.



2013 CANDIDATES NOMINATED FOR CSBA DELEGATE ASSEMBLY

Below are the names of candidates who have been nominated in each region/subregion to run for the CSBA Delegate Assembly. (If a subregion is not listed, it is because the current Delegate's term has not expired.) All ballots were mailed by Friday, February 1 and are **due to CSBA by Friday March 15, 2013. No exceptions allowed pass this deadline.**

**denotes incumbent*

REGION 1 - Counties: Del Norte, Humboldt, Lake, Mendocino

Subregion 1-A (Del Norte, Humboldt)

Number of Elected Seats: 1

Frances Costello (Del Norte County & USD)*

County

Number of Elected Seats: 1

David Browning (Lake COE)*

REGION 2 - Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity

Subregion 2-A (Modoc, Siskiyou, Trinity)

Number of Elected Seats: 1

Gregg Gunkel (Siskiyou Union HSD)

Subregion 2-B (Shasta)

Number of Elected Seats: 1

James Schwerdt (Shasta Union HSD)*

REGION 3 - Counties: Marin, Napa, Solano, Sonoma

Subregion 3-A (Sonoma)

Number of Elected Seats: 1

Ron Abler (Forestville Union ESD)*

Dianna MacDonald (Cloverdale USD)

Subregion 3-B (Napa)

Number of Elected Seats: 1

Indira Lopez (Calistoga Joint USD)*

Subregion 3-C (Solano)

Number of Elected Seats: 2

David McCallum (Vacaville USD)

Raymond Victor Mommsen (Vallejo City USD)

Theresa Nutt (Vacaville USD)

County

Number of Elected Seats: 1

Kathleen Willbanks (Sonoma COE)*

REGION 4 - Counties: Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Tehama, Yuba

Subregion 4-B (Butte)

Number of Elected Seats: 1

Vacant: No nominations were received.

Subregion 4-C (Colusa, Sutter, Yuba)

Number of Elected Seats: 1

Sharman Kobayashi (Yuba City USD)*

Subregion 4-D (Nevada, Placer, Sierra)

Number of Elected Seats: 2

Trish Gerving (Nevada City SD)*

Paige K. Stauss (Roseville Joint Union HSD)*

James Brian Vlahos (Roseville City SD)

REGION 5 - Counties: San Francisco, San Mateo

Subregion 5-B (San Mateo)

Number of Elected Seats: 3

Maria Diaz-Slocum (Redwood City ESD)*

Carrie Du Bois (Sequoia Union HSD)*

Kevin Martinez (San Bruno Park ESD)*

Kalimah Salahuddin (Jefferson Union HSD)

County

Number of Elected Seats: 1

Beverly Gerard (San Mateo COE)*

REGION 6 - Counties: Alpine, Amador, El Dorado, Mono, Sacramento, Yolo

Subregion 6-B (Sacramento)

Number of Elected Seats: 5

Priscilla Cox (Elk Grove USD)

John Gordon (Galt Joint Union ESD)*

Susan Heredia (Natomas USD)

Lisa M. Kaplan (Natomas USD)*

Edward Short (Folsom-Cordova USD)*

Subregion 6-C (El Dorado, Amador, Alpine, Mono)

Number of Elected Seats: 1

Suzanna George (Rescue Union ESD)

REGION 7 - Counties: Alameda, Contra Costa

Subregion 7-A (Contra Costa)

Number of Elected Seats: 3

Teresa Gerring (Lafayette ESD)*

Yolanda C. Pena-Mendrek (Liberty Union HSD)

Charles Ramsey (West Contra Costa USD)*

Subregion 7-B (Alameda)

Number of Elected Seats: 4

George Granger (Castro Valley USD)

Trish Herrera Spencer (Alameda City USD)

Joan Laursen (Pleasanton USD)

Mike McMahon (Alameda City USD)

Lily K. Mei (Fremont USD)*

Diana J. Prola (San Leandro USD)*

Joaquin J. Rivera (Alameda COE)*

Nancy Thomas (Newark USD)*

County

Number of Elected Seats: 1

Richard Asadoorian (Contra Costa COE)



2013 CANDIDATES NOMINATED FOR CSBA DELEGATE ASSEMBLY

REGION 8 - Counties: Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne

Subregion 8-A (San Joaquin)

Number of Elected Seats: 2

Matthew D. Balzarini (Lammersville Joint USD)*

Ron Heberle (Lodi USD)

George Neely (Lodi USD)

Subregion 8-B (Calaveras, Mariposa, Tuolumne)

Number of Elected Seats: 1

Zerrall McDaniel (Calaveras USD)*

Subregion 8-C (Stanislaus)

Number of Elected Seats: 2

Virginia L. Berry (Salida Union SD)

Amy Elliott Neumann (Modesto City Schools)

Eileen Hamilton (Turlock USD)*

Cynthia (Cyndi) Lindsey (Sylvan Union ESD)*

Subregion 8-D (Merced)

Number of Elected Seats: 1

Adam Cox (Merced City ESD)*

Brenda Saavdera (Delhi USD)

REGION 9 - Counties: Monterey, San Benito, San Luis Obispo, Santa Cruz

Subregion 9-A (San Benito, Santa Cruz)

Number of Elected Seats: 1

George Wylie (San Lorenzo Valley USD)*

Subregion 9-B (Monterey)

Number of Elected Seats: 1

Lila Cann (Salinas Union HSD)

Subregion 9-C (San Luis Obispo)

Number of Elected Seats: 1

Field Gibson (Paso Robles Joint USD)

Tami Gunther (Atascadero USD)*

County

Number of Elected Seats: 1

John McPherson (Monterey COE)

REGION 10 - Counties: Fresno, Kings, Madera

Subregion 10-A (Madera)

Number of Elected Seats: 1

Barbara Bigelow (Chawanakee USD)*

Subregion 10-B (Fresno)

Number of Elected Seats: 4

Daniel Babshoff (Kerman USD)

James Karle (Sanger USD)*

Kathy Spate (Caruthers USD)*

Randel M. Yano (Clay Joint ESD)*

REGION 11 - Counties: Santa Barbara, Ventura & Las Virgenes USD

Subregion 11-A (Santa Barbara)

Number of Elected Seats: 1

Pam Kinsley (Goleta Union ESD)*

Subregion 11-B (Ventura County and Las Virgenes USD)

Number of Elected Seats: 2

Christina Urias (Santa Paula Union HSD)*

John B. Walker (Ventura USD)*

Sepideh Yeoh (Oak Park USD)

County

Number of Elected Seats: 1

Mark Lisagor (Ventura COE)*

REGION 12 - Counties: Kern, Tulare

Subregion 12-A (Tulare)

Number of Elected Seats: 2

Dean Sutton (Exeter Union ESD)

Vacant: No other nominations received

Subregion 12-B (Kern)

Number of Elected Seats: 4

Linda S. Brenner (Panama-Buena Vista Union SD)*

Deanna Rodriguez-Root (Richland SD)*

Lillian Tafoya (Bakersfield City ESD)*

Vacant: No other nominations received

REGION 15 - Counties: Orange County and Lowell Jt. USD

Number of Elected Seats: 9

Bonnie Castrey (Huntington Beach Union HSD)*

Judith Edwards (Fountain Valley ESD)*

Karin Freeman (Placentia-Yorba Linda USD)*

Celia Jaffe (Huntington Beach City ESD)*

Jose F. Moreno (Anaheim City ESD)*

Elizabeth Dorn Parker (Orange COE)

Robert A. Singer (Fullerton Joint Union HSD)*

Suzie Swartz (Saddleback Valley USD)*

Lynn Thornley (Fullerton SD)

REGION 16 - Counties: Inyo, San Bernardino

Subregion 16-A (Inyo)

Number of Elected Seats: 1

Vacant: No nominations received.

Subregion 16-B (San Bernardino)

Number of Elected Seats: 6

Christina Cameron-Otero (Needles USD)*

Chuck Christie (Yucaipa-Calimesa Joint USD)*

Tommy Courtney (Lucerne Valley USD)*

Karen Gray (Silver Valley USD)*

Kathy A. Thompson (Central ESD)*

Charles Uhalley (Chaffey Joint Union HSD)*



2013 CANDIDATES NOMINATED FOR CSBA DELEGATE ASSEMBLY

REGION 17 - County: San Diego

- Number of Elected Seats: 7*
- Twila Godley (Lakeside Union SD)*
- Elizabeth Jaka (Vista USD)
- Sharon C. Jones (San Diego COE)*
- Kelli Moors (Carlsbad USD)*
- Janet W. Mulder (Jamul-Dulzura Union ESD)*
- Dawn Perfect (Ramona USD)
- Michael T. Robledo (Valley Center-Pauma USD)
- Barbara Ryan (Santee ESD)*
- Priscilla Schreiber (Grossmont Union HSD)*

REGION 18 - Counties: Imperial, Riverside

Subregion 18-A (Riverside)

- Number of Elected Seats: 6*
- Robin J. Crist (Murrieta Valley USD)*
- Bruce Dennis (Riverside COE)
- Erasmus (Memo) Mendez (Jurupa USD)*
- John I. Norman (San Jacinto USD)*
- Sandra Ann Tusan (Romoland SD)
- Vincent O’Neal (Temecula Valley USD)*

Subregion 18-B (Imperial)

- Number of Elected Seats: 2*
- Ralph Fernandez (Brawley Union HSD)*
- Diahna Garcia-Ruiz (Heber ESD)*

REGION 20 - County: Santa Clara

- Number of Elected Seats: 5*
- Robert (Bob) Benevento (Morgan Hill USD)
- Danielle M.S. Cohen (Campbell Union SD)*
- Michael A. Gipe (Saratoga Union ESD)*
- Albert Gonzalez (Santa Clara USD)*
- Anjali Kausar (Cupertino Union HSD)
- Van Le (East Side Union HSD)
- Nancy Newkirk (Sunnyvale SD)
- Nancy A. Newton (Fremont Union HSD)*
- George Sanchez (Franklin-McKinley SD)*

REGION 22 - North Los Angeles – Los Angeles County

- Number of Elected Seats: 3*
- John K. Curiel (Westside Union ESD)*
- R. Michael Dutton (Keppel Union ESD)*
- Suzan T. Solomon (Newhall SD)
- Steven M. Sturgeon (William S. Hart Union HSD)

REGION 23 - San Gabriel Valley and East Los Angeles County

Subregion 23-A

- Number of Elected Seats: 2*
- Robert L. Ginn (Alhambra USD)
- Richard A. Sonner (South Pasadena USD)*

Subregion 23-B

- Number of Elected Seats: 2*
- Heidi L. Gallegos (Rowland USD)*
- Helen M. Hall (Walnut Valley USD)*
- Larry L. Redinger (Walnut Valley USD)*

Subregion 23-C

- Number of Elected Seats: 2*
- Hilary D. LaConte (Claremont USD)*
- Christina Lucero (Baldwin Park USD)*
- Eileen Miranda Jimenez (West Covina USD)

REGION 24 - Southwest Crescent – Los Angeles County

- Number of Elected Seats: 6*
- Maynard Law (ABC USD)*
- Mark Morris (Downey USD)
- Joseph Rivera (El Rancho USD)*
- Sharon Stys (South Whittier ESD)
- Sophia Tse (ABC USD)*
- Ana Valencia (Norwalk-La Mirada USD)*

(As of 1/30/13)



2013 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 7, 2013 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Twila Godley</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>Lakeside Union School District</u>	Years on board: <u>20</u> ADA: <u>4500</u>
Contact Number: <u>619 390-2600</u>	E-mail: <u>tcgodley@cox.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>6 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Educating all students to be productive citizens in the 21st century. We need to prepare students to be active participants in the global marketplace and the democratic process. We also need to provide them with the skills needed to navigate the continuing creation of new technologies affecting the job markets of the future. CSBA should be providing the guidance and advocacy for curriculum and policy development to meet these challenges.
2. Funding for public education in California. CSBA needs to be proactive in advocating a stable funding model for all California public schools so that we are not having to react to the continuing changing economic climate.
3. Training board members. The success of our students depends on the decisions that boards of educations make in their local districts. Training is essential for boards to function smoothly and be informed about current educational issues and programs when making decisions. Understanding board responsibilities regarding educational funding, personnel, curriculum and board policies are key functions of CSBA.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Besides serving as clerk, vice president and president of the board several times during my tenure, I have also been involved in many committees in my district. These include superintendent and principal selection, budget, wellness, visual and performing arts, family life, charter school policy development, bond remodeling projects and schools of the future. I have promoted arts education across the curriculum in all of our schools. Foreign language immersion and enrichment programs in Spanish and Mandarin are currently in several of our schools and being expanded. My many years of involvement in PTA at the local, district and state level have influenced my continued support of parent involvement.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have completed the Master of Boardmanship and Master of Governance programs and attended every annual conference since elected until this year. The training and experience I have gained has prepared me to represent our region on issues important to fellow local board members. I have attended all of the May and December Delegate Assembly meetings since being elected as a delegate as well as the monthly meetings of the local San Diego County School Boards Association. I am currently serving my third term as treasurer of SDCSBA, as a member of the Honoring Our Own planning committee and have been a Golden Bell evaluator. I have the time and desire to commit to this responsibility.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *Twila Godley* Date: 12/26/12

**CSBA 2013 Delegate Assembly
Resume**

**Twila Godley
Lakeside Union School District**

Elected in 1992

I have served as President, Vice President and clerk of the board several times

Family

I have been married for 44 years, have 3 children and 3 grandchildren

Education

I attended San Diego State University

Employment

I currently work as a Field Service Trainer for a merchandising company

Community Activities

Rady Children's Hospital Auxiliary Mountain View Unit: served as chairman, treasurer, Kid's News Day DC captain

PTA: I have served as president of elementary, high school, and council, 9th district treasurer, financial secretary, leadership, chairman of council presidents. At the state level, I served on the finance commission and leadership commission

Schools: WASC Accreditation committee, district advisory committees, school site councils, classroom volunteer

Church: I served as treasurer for 25 years, church council, choir member, director of Vacation Bible School

East County Education Network founding member
We the People contest judge



CSBA

2013 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 7, 2013 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

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Name: <u>Elizabeth Jaka</u>	CSBA Region/Subregion: <u>17</u> / <u> </u>
District or COE: <u>Vista Unified School District</u>	Years on board: <u>4</u> ADA: <u>22,000</u>
Contact Number: <u>760 726 2170 x2219</u>	E-mail: <u>ejaka.vusd@gmail.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? <u> </u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

As a newly elected Trustee four years ago, I was determined to be an effective leader and representative to the community. I started with the workshops at the CSBA Annual Education Conference, then enrolled in Masters in Governance when the training became available, completing the series within two years. I continue to participate in the annual conference, and attend other trainings as they become available. Outside of the trainings, I have met with legislators, written letters and attended SDCSBA meetings in support of CSBA's efforts to improve educational funding in California. CSBA is a powerful voice in education and a great resource for school boards. Serving as a CSBA Delegate would allow me to share my experience and insights into public education and at the same time assure that CSBA's message is getting back to the community.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

My involvement in the schools started as a classroom volunteer 20 years ago. Over time that involvement expanded as I became aware of the needs of our schools. Being in the classroom as well as serving on School Site Councils, District Parent Advisory Committee and PTA gave me great insight into what was going on in our schools - their shortcomings and successes. About ten years ago I became a founding member, and later co-chair, of our district's Parent Legislation Council, a community group created to keep parents and the community informed on issues affecting our students. I believe that being informed, and having an informed community, is critical to bringing about effective change for the good of all students.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

When my son was born I left my corporate job to become a licensed family childcare provider. I immediately began participating in training and taking ECE classes at the local colleges. I believed, and still believe, that a safe environment and quality education are requirements for helping our children develop into healthy, responsible, caring and brilliant adults. I intensified my involvement by collaborating with agencies that served our students/children. I worked with County Licensing, Advocates for Better Childcare and the San Diego Family Child Care Association to train childcare providers and provide them with support. I was also an active member of the San Diego/National Association of Educators of Young Children, where I served as a Public Policy Intern, training with the Public Policy Institute and then helping to develop legislation and advocate with legislators on behalf of our children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Elizabeth Jaka Date: 12/21/12

CSBA 2013 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 7, 2013 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: Sharon Jones	CSBA Region/Subregion: 17 /
District or COE: San Diego County Office of Education	Years on board: 7 ADA:
Contact Number: 619-461-3254	E-mail: shrnjones@cox.net
Are you a continuing Delegate? <input checked="" type="radio"/> Yes <input type="radio"/> No	If yes, how long have you served as a Delegate? 16

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Improve school funding model used by the state to fund local districts and COE's in an equitable and reliable way.
2. Focus on the use of technology in teaching/learning. Smart use of teaching combined with directed use of technology in the classroom results in individualized learning programs for students at all levels of their development.
3. Address the drop-out problem. Until we do, we are creating future problems for our society and wasting potential talent/citizens.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

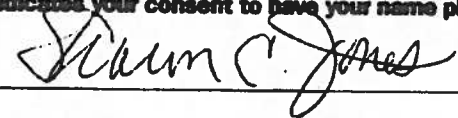
Through participation in San Diego County School Boards Association, I stay involved and aware of our local districts concerns and successes.

As a member of the San Diego County Board of Education, I am fortunate to see the success and improvements in our own programs. I also understand the needs of districts based on the services our county office is called upon to provide.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Having served as a Delegate and on the Board of Directors of CSBA, I feel I have an understanding of the organization and it's value to district and COE's. My contribution is to return the knowledge I have gained through this service by keeping others informed of the value of CSBA in our role as Board members.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 1-4-2013



2013 Delegate Assembly Candidate Biographical Sketch Form

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Name: <u>Kelli Moors</u>	CSBA Region/Subregion: <u>17</u> / <u> </u>
District or COE: <u>Carlsbad Unified School District</u>	Years on board: <u>12</u> ADA: <u>11,000</u>
Contact Number: <u>760-672-7820</u>	E-mail: <u>kmoors@carlsbadusd.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>8 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. STUDENT ACHIEVEMENT: The challenges of Common Core Curriculum, federal education reform efforts and the persistent Achievement Gap must all be addressed by experienced, effective boards to make sure resources and legislation are matched with students' needs.

2. FUNDING REFORM: CSBA and its members must be a strong voice for adequate, consistent and predictable funding as California considers Weighted Student Formula and other fiscal overhaul proposals. We know the needs of our schools and must inform legislators of how our students and staff will be affected by their decisions.

3. ADVOCACY: As the economic recovery progresses, we must ensure that public schools receive recognition and resources for meeting the high standards set for them by communities, families and the government.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

COMMUNICATION: I work closely with local media to ensure accurate, comprehensive coverage of district news, education topics and board actions. I have a deep understanding of the complexities of school funding, in particular.

GOVERNMENTAL RELATIONS: I meet frequently with local, state and federal legislators on public education issues. In turn, I share this info with stakeholder groups (parents, staff, board members, business and community leaders)

BOARD DEVELOPMENT: Our entire board is committed to effective governance and continuous improvement. I have been a leader in developing our Governance Team protocols and conducting effective meetings. I have led the board in two intensive, successful superintendent searches (2004, 2012).

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

It has been a privilege to serve as a Delegate. I am pleased to have represented the board members of Region 17 as CSBA has weathered leadership and fiscal challenges; revised policy platforms and bylaws and is emerging as a more dynamic and effective organization than ever before.

I am eager to continue serving as a Delegate to the only statewide organization that focuses on the unique roles and responsibilities of school board members. I would appreciate to opportunity to continue using my skills, abilities and experiences on behalf of my colleagues throughout the state.

I am especially proud and honored to be part of Region 17, which is a strong, cohesive group that adds value to each district that is a part of it.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Kelli Moors Date: 1-6-13

4023 Crescent Point Road, Carlsbad, CA 92008 • 760-672-7820 • kmoors@carlsbadusd.net

Kelli Moors

Experience

Board Member Carlsbad Unified School District Carlsbad, CA

2000 – present

- President: 2004, 2007, 2012
- Vice President: 2003, 2011
- Clerk: 2002, 2006, 2010

Led board in statewide superintendent searches in 2004 and 2012. Played key role in successful campaign for \$198 million General Obligation bond in 2006.

Delegate California School Boards Association Sacramento, CA

2004 – present

- Nominating Committee
- Legislative Committee
- Marketing Task Force
- Legal Alliance Advisory Committee
- Governmental Relations Chair

Member California Suburban School Districts Sacramento, CA

2004 – present

- Advocate on unique issues of suburban schools with legislators and policy makers

Employment

Business Development, Manager Tri-City Medical Center Oceanside, CA

2011 – present

- Physician Recruitment
- Mergers and Acquisitions

Public Information Officer Tri-City Medical Center Oceanside, CA

2008 – 2011

- Media Relations
- Website Redesign



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Name: <u>Janet Mulder</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>Jamul Dutzura Union School District</u>	Years on board: <u>8</u> ADA: <u>1000</u>
Contact Number: <u>619-588-5672</u>	E-mail: <u>jmulder02@gmail.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>6 Years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My top three educational priorities would be to first secure an adequate funding source that would ensure education an income upon which we could base our budgets; second, to make sure that we are preparing our students for the 21st century skills they will need in the workplace, including providing a well-balanced curriculum, emphasizing all content areas; and third, recognizing the importance of accountability, ensure that all testing includes multiple measures of students' annual progress including reauthorization of ESEA with a student progress component. Today, CSBA has also set these as top priorities, and we need to continue to be in the forefront of "putting kids first" in all three of these areas.

All of these priorities will require some "professional development" for our teaching staffs, parents, community members, and certainly our legislators. I would propose that each region meet in small groups with the schools they represent, working with the different sets of stake holders listed above, to both educate and partner with them so we speak with one voice promoting this important field of public education.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I am currently serving my second term as President of the Jamul Dutzura Board of Trustees, and have also served as Vice-President and Clerk. I am a member of our Board's Government Relations, Legislative and Policy Committees, and have served on the Negotiations and Recreation Facilities committees as well. I am actively involved in our local district through PTA-PTSA events such as the Autumn Festival, Musical programs, judging at site History Day competitions, working with students on History Day projects, We the People competitions, Project Citizen Showcases, and spoken at Middle School promotions and Eagle Excellence programs. In addition I write a monthly column for our local newspaper featuring the exciting careers of former students of our school district, aimed at furthering a positive image for our schools in particular and education in general. In our community, I am an elected member of our Jamul Dutzura Community Planning Group where I serve as secretary. Working with both the School Board and Planning Group gives me additional insight and perspective into both the areas of education and land use issues.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have served the last six years as your delegate working on the HOO (Honoring Our Own) Committee and co-chairing the Governmental Relations Legislative actions for our region the past three years, and also was a member of CSBA's Small School Districts Council. I have attended the Legislative Action Days in Sacramento as well as made several visits to the legislators' offices here at home, communicating our educational concerns to them. I have attended all but one of the CSBA Annual Conferences since I was elected, and presented sessions in 2008 and 2010. In addition, I have been a Golden Bell reviewer of projects nominated, visiting and applauding many of your schools in our region. As a Board member from a small school district, I feel I can better help represent the smaller school districts in our region in the delegate assembly. As a former teacher for 20 plus years, I bring a strong educational background to the delegate assembly, which sometimes helps to cut through the "education-eze" that comes to us from Sacramento. I know we all want to do what is best for kids, and my years in the classroom help me to see how to bring about change effectively.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Janet Mulder Date: 12/13/2012

JANET W. MULDER
3394 Beaver Hollow Road
Jamul, California 91935
(619) 588-5672
jmulder02@gmail.com

EDUCATION:

- M.I.G. Masters in Governance - California School Boards Association - 2005
- M.A. Education (Curriculum & Instruction) - San Diego State University - 1980
- Life Credential - Multiple Subject (K-12 - Adult) - San Diego State University - 1977
- B.S. Business (Marketing) with Honors - San Diego State University - 1958
- Other post-baccalaureate education includes:
 - Univ. of Pennsylvania 1988, Stanford University 1988, UCLA 1987, SDSU 1987, UCLA 1986, UCSD 1982.
- Other educational training includes:
 - Project Citizen Trainer of Trainers; We the People The Citizen & The Constitution; Josten's Yearbook Training Workshop, USD; BTSA training, Cajon Valley School District; California Council of Social Studies Conferences (CCSS); California League of Middle Schools Conferences (CLMS); California History Social Science Project Fellows Academies Institutes (CHSSP); California Teachers of English Conferences (CATE); California Learning Assessment System (CLAS) History Assessment Training, San Diego County Mentor Workshops, Partnership School's Network Conferences & Symposiums; Cognitive Coaching Training (Advanced) Art Costa & Robert Garmson; Cooperative Learning Workshops, Dee Dishon & Pat Wilson O'Leary; Problem Solving & Critical Thinking Workshops, Rita King; San Diego Area Mathematics Project Fellow; Program Quality Review Lead Reviewer Training.

CONSULTING & TEACHING EXPERIENCE:

EDUCATIONAL CONSULTANT 2000 – PRESENT

Jamul Dulzura Union School District Board of Trustees member

- Re-Elected November, 2012 (third four-year term) – President (2011-12 & 2007-8)
- Earned Masters in Governance Certificate from CSBA, 2005

**California School Boards Association Region 17 Delegate (elected 2006) Gov. Rel Co-chair
Holt, Rinehart & Winston, Publishers, Editorial Consultant**

**Center for Civic Education – Writer Scope & Sequence of Civics Education
- We the People Congressional District Coordinator 2005-2012**

San Diego County Department of Education

- History Day Coordinator 2002 - 2013
- CA State History Day Museum Experience Coordinator, 2005
- Big Ideas Standards Project Writer & Standards in Action Project Consultant

Oak Grove Middle School - Jamul, California

Yearbook Advisor & PowerPoint Presentation Creator 2002-2007

California History-Social Science Project Policy Board

McDougal Littell Publishing, Editorial Consultant

JAMUL-DULZURA UNION SCHOOL DISTRICT

Oak Grove Middle School - September 1986 – 2002

**Mentor Teacher - History Social Science, Award-winning Journalism, Speech,
Academic Teams Coach, Constitutional Competition, County, State,
National History Day, East County Academic Bowl Coach, School Site Council Member,
Student Council Advisor, Leadership Team, District History Resource Teacher**

Jamul Elementary School - May 1977 to Sept. 1986

Fifth grade, District Math Resource Teacher, Student Council Advisor

AWARDS & RECOGNITION RECEIVED:

37 Awards received including "Civic Education Leadership Award", "Educator of Merit – History Day in California", "Teacher of the Year" (2 times), "CLMS Educator of the Year", DAR "California's Outstanding Teacher of American History", Kiwanis "Citizen of the Year", Proclamations from SD County Board of Supervisors, PTA Awards including Golden Oak Service Award & Lifetime Achievement Award.

PRESENTATIONS & WORKSHOPS GIVEN:

130 given from 1985 to present at the local, state, and national level at conferences, schools, districts, Boards of Education meetings, community groups, colleges and universities on a variety of topics.
(Complete list available upon request)



2013 Delegate Assembly Candidate Biographical Sketch Form

ITEM 17

Due: Monday, January 7, 2013 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>DAWN PERFECT</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>RAMONA UNIFIED SCHOOL DISTRICT</u>	Years on board: <u>4</u> ADA: <u>6100</u>
Contact Number: <u>760.788.1983</u>	E-mail: <u>dawnperfect@att.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? _____

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Impact of State and Federal legislation on school districts throughout California.
2. Common Core Standards; interpretation and implementation.
3. Innovation in educational programs. Changing technology requires ever-changing strategies from school leadership in how, and what we teach.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Masters in Governance

- CSBA Annual Education Conference - attendee 3 years.
- San Diego County Superintendent's Achievement Gap Conference- 2 years
- Governor's Budget Workshop presented by School Services of California- 4 years
- Grossmont/Cuyamaca College District Educational Master Plan participant
- District Budget Steering Committee, 7-11 Facilities Committee, School Site Council, PTSA & Booster Clubs
- ROP Community Advisory Panel

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

At this time, the policies of our State are largely directing how we educate students throughout the State. CSBA is one of the strongest tools our public education system has for providing input to our State legislators. With an informed and active membership, the needs of local school districts can be more powerfully voiced.

I look forward to the opportunity to represent and serve the school districts in California by active participation as a CSBA Delegate. I have an open-door, open-mind approach to leadership and dedicate fully to the task at hand.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *Dawn Perfect* Date: 1/7/2013

DAWN PERFECT

ITEM 17

937 Bricklane Road, Ramona, California 92065

dawnperfect@att.net 760.788.1983

Dawn Perfect and her husband, Scott, are lifetime residents of San Diego County. They have four children; all educated in traditional public schools, as well as public Montessori and independent study programs.

An active volunteer in a variety of organizations, Dawn has always put an emphasis on education, both in the classroom and in the community. Through service with an assortment of non-profit groups, Dawn has forged a bond between classroom education and community opportunities available to students.

College readiness and vocational education through the integration of STEM (science, technology, engineering and math) are key areas of interest.

Dawn was recently re-elected to a second term on the Ramona Unified Governing Board.

Community Activities & Recognitions:

- Revitalization Infrastructure Chairperson, reporting to County Supervisor Jacob
- Ramona Intergenerational Campus – Chairperson
- Grossmont/Cuyamaca College District – Educational Master Plan Advisory Group
- Arriba Teen Center – Founding Board Member
- Community Planning Group – Transportation & Trails, Parks, Town Center Development
- Palomar Health Community Action Council – Member
- Friends of the Ramona Library – Lifetime Member
- Ramona Soccer League – Treasurer
- Boy Scouts of America – Award of Merit, Distinguished Commissioner, Council Silver Beaver

Education: Masters in Governance

- AA General Studies
- AA Liberal Arts & Sciences

Ramona Unified School District Service:

- Elected Governing Board Member, 2008
- Budget Steering Committee
- 7-11 Facilities Committee
- Site Council President

Recent Endorsements: Senator Joel Anderson
County Supervisor Diane Jacob



2013 Delegate Assembly Candidate Biographical Sketch Form

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Name: <u>Michael T. Robledo</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>Valley Center/Pauma Unified School District</u>	Years on board: <u>1</u> ADA: _____
Contact Number: <u>619-504-0715</u>	E-mail: <u>mike@rrcomputerconsulting.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? _____

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My top three priorities are:

1. School Safety - There is no priority above this one. The safety of staff and students is just common sense. Procedures should be more than reviewed to ensure they adequately pertain to the dangers children are faced with today.
2. Funding - The federal and state government need to pay their responsible share to educate our children. The government is losing sight of a valuable resource and that is the education of the next generation which will be responsible for running this country.
3. Education Gap - The education gap between races and socio-economically disadvantaged is one that can be closed through the use of technology. With the proper equipment children have opportunities they wouldn't have otherwise.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I am a current trustee for Valley Center/Pauma Unified School District as well as the chair for the NISER CAC. I have also served in other community roles such Board Member for Lilac School Site council, VP of Lilac Elementary TPC (PTA), and class volunteer in both of my children's classrooms every week for the last several years.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I ran to be a trustee to make a positive impact in my boys' education and the education of the students in my community. I am interested in making an even larger impact which I have learned is achievable by not only being a trustee, but by becoming a delegate member for the CSBA. The state needs guidance, the CSBA is this guide, and I want to be a part of the exciting change to come.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Date: 1/7/2013

Community Service Resume

Michael T. Robledo
27143 Silver Berry Way
Valley Center, CA 92082
(619) 504-0715
mike@rrcomputerconsulting.net

Employment History

Owner/IT Technician 2001 - Present
R&R Computer Consulting, San Diego, CA
Small business entrepreneur. Support small to medium sized businesses and home users with PC related needs including building custom servers and desktops, troubleshooting, networking, virus removal, and managing network infrastructure.

Hull Technician 1991 - 1999
United States Navy
While in the Navy I was a welder, pipe fitter, brazier, plumber, fire fighter, security guard, and many other duties.

Education

2002 **B.S. Electronic Engineering**
ITT Technical Institute, San Diego, CA

Community Service

1. Valley Center Pauma Unified School District School Board Member
2. Past V.P. of Valley Center Chamber of Commerce
3. Past V.P. of Lilac Teacher Parent Club (TPC)
4. Teacher Parent Club member & volunteer
5. In class volunteer at Lilac Elementary
6. Community Emergency Response Team member (CERT) & Medical Reserve Corp member
7. 2010 Western Days Chamber Fundraiser Committee member
8. 2010 Honorary Valley Center mayoral candidate (college scholarship fundraiser)
9. Chair of NISER Community Advisory Committee (CAC)
10. Past Valley Center Pauma Unified School District School Site Council Board Member
11. 2011 Little League Board Member, CAPS Coordinator, CAPS Team Manager
12. VP Valley View Ranch Home Owners Association
13. Pack 619 Boy Scout Board Member & Den 3 Leader
14. Veterans of Foreign War member
15. American Legion member



CSBA

**2013 Delegate Assembly
Candidate Biographical Sketch Form**

ITEM 17

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Name: <u>Barbara Ryan</u>	CSBA Region/Subregion: _____ / _____
District or COE: <u>Santee School District</u>	Years on board: <u>34</u> ADA: _____
Contact Number: <u>(619) 258-2304</u>	E-mail: <u>bryan@santeesd.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>30 yrs.</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Securing Adequate Funding -- Protecting current funding and securing additional funding is critical to districts.
2. Providing Equal Educational Opportunity for all Students -- A core responsibility for districts and a priority for CSBA.
3. Seeking Greater Local Control -- Mandate relief should continue to be key to CSBA's support of local boards.

Please describe your activities/involvement or interests in your local district.

I was first elected to the Santee Board of Education in 1979 and have been re-elected in eight subsequent elections. I have served as President, Vice President and Clerk and also represented the Board as the Legislative Representative. I represent the Board on several district and community committees, including the Curriculum Advisory Council. My major interest has always been in the area of curriculum and instruction. I take very seriously my responsibility as a board member to assure all students have access to an excellent education.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

In addition to direct communication to CSBA staff, I communicate the interests of my board and other boards through the San Diego County School Boards Association (SDCSBA) to our CSBA Region 17 Director. That information is then taken to the CSBA Board of Directors for discussion/action.

I have served as a member of the SDCSBA Executive Committee for 28 years and during that time served as President, Vice President, Treasurer and Legislative Representative. I currently represent school boards on the San Diego County Commission on Children, Youth and Families, the Children's Initiative Board of Directors, and the Children's Mental Health Advisory Council. This service provides an opportunity to raise education/school board concerns and communicate the perspective of board members to the broader community.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I wish to continue serving as a member of the Delegate Assembly in order to support CSBA in its role of speaking loudly and clearly on behalf of California's students. My long-term service as a local school board member and my service over the years on the following CSBA committees position me well to make a positive contribution to the Delegate Assembly.

Member of the Delegate Assembly

Legislative Relations Chair (State and Federal)

Legislative Committee

Coordinated Children's Services Task Force

School Facilities Task Force

Welfare Reform Committee

Health Task Force

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Barbara Ryan

Date: 12/19/2012

BARBARA RYAN

Biography

SCHOOL BOARD SERVICE:

- **Santee Board of Education**
 - First elected in 1979
 - Re-elected in 1981, 1986, 1990, 1994, 1998 and 2002, 2006, and 2010
 - Served as President, Vice President, Clerk and Legislative Representative
 - Currently serves as Legislative Representative
- **San Diego County School Boards Association**
 - Served as President, Vice President, Treasurer and Legislative Representative
- **California School Boards Association**
 - Currently:**
 - Member, Delegate Assembly
 - Member, Legislative Network
 - Served as:**
 - Legislative Relations Chair
 - Member, Legislative Committee
 - Member, Coordinated Children's Services Task Force
 - Member, School Facilities Task Force
 - Member, Welfare Reform Committee
 - Member, Health Task Force
 - Member, Condition of Children Council

COMMUNITY SERVICE: (Past and Present)

- First 5 San Diego
- San Diego Commission on Children, Youth and Families
- Children's Initiative Board of Directors
- Foster Grandparents Board of Directors
- Serra Mesa Planning Group Executive Board
- Kearny Mesa Planning Group Executive Board
- School Site Council
- PTA Executive Board
- East County YMCA Board

AWARDS ACCOMPLISHMENTS:

- 2011 SDCSBA Board Member of the Year
- Champion for Children Award, Voices for Children
- YWCA Tribute to Women in Business Award
- President's Award, Santee Chamber of Commerce
- California Assembly Woman of the Year
- PTA Continuing Service Award
- PTA Honorary Service Award
- Citizen of the Year, Phi Delta Kappa
- Citizen of the Year, Santee Kiwanis Club
- 2011 SDSBA Board Member of the Year

PROFESSIONAL:

- Vice President, Government Affairs and Advocacy – Children's Hospital and Health Center



CSBA 2013 Delegate Assembly Candidate Biographical Sketch Form

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Name: <u>Priscilla Schreiber</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>Grossmont Union High School District</u>	Years on board: <u>12</u> ADA: <u>24,000</u>
Contact Number: <u>619.571.6386</u>	E-mail: <u>priscilla1953@msn.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>3 terms</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Since serving on the Grossmont Board for 12 years, Mrs. Schreiber has come to realize that local control is almost non-existent. She will continue to be a voice for more flexibility in funding and innovative programs that affect local educational outcomes and financial stability.

- Reform how public education is funded, ensure financial practices that are realistic in sustaining and advancing opportunities for all students. Reform or eliminate programs that are unsustainable and a drain on the system.
 - Reform State mandates as this is huge burden to local school districts.
 - Revise how funding is computed for online learners relative to seat time. The landscape of education is changing and funding must follow!
- Our focus and progress is derailed when we cannot properly fund our education programs and maintain quality teachers.

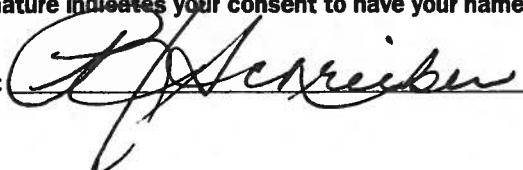
Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Trustee Schreiber is highly effective in representing the values of those who reside in the Grossmont District. Mrs. Schreiber is in her twelfth year and was just reelected to a fourth term. She has served as Clerk, Vice President, and President of the Board. In 2011 Mrs. Schreiber was nominated for the East County Chamber of Commerce's "Women In Leadership" education award. Currently, Mrs. Schreiber represents the Board on such committees as SEED (Supporting Education & Economic Development), Facilities Bond, Finance and Audit, and Calendar. In the past, she has served on the Health and Wellness, Human Relations, Curriculum and Career Tech Education committees. As a Board member, she seeks to make herself available to serve wherever she is needed and enjoys participating in community planning sessions that directly support the mission and strategic plan of the District. Mrs. Schreiber is a strong advocate for Civic Education and participates, annually, as a judge for the "We the People" competitions. She serves on the Foundation Board for the Boys and Girls Clubs of East County and helped coordinate a CTE partnership between them & the district.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

When first elected to the Board in 2000, Mrs. Schreiber saw the value in participating in the "Masters in Governance" program. She received her certificate of completion within her first two years. Mrs. Schreiber recognizes the importance of CSBA in helping make effective board members and governance teams. She was honored by her peers when they recognized her as "Rookie School Board Member of the Year" in 2004. Mrs. Schreiber was a co-presenter at a workshop on ethics at the 2006 CSBA Convention. Having served as a delegate for three terms she has grown in her understanding of the many aspects of public education and is better equipped in her role as an advocate, for her district, in the community and with legislators. She enjoys networking with other school board members, locally and statewide, and seves as an elected member to the executive committee of SDCSBA's Region 17.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 12.20.12

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2013**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2013 DELEGATE ASSEMBLY BALLOT
REGION 17
(San Diego County)

Number of vacancies: 7 (Vote for no more than 7 candidates)

Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015

**denotes incumbent*

- | | |
|--|---|
| <input type="checkbox"/> Twila Godley (Lakeside Union SD)* | <input type="checkbox"/> Dawn Perfect (Ramona USD) |
| <input type="checkbox"/> Elizabeth Jaka (Vista USD) | <input type="checkbox"/> Michael T. Robledo (Valley Center-Pauma USD) |
| <input type="checkbox"/> Sharon Jones (San Diego COE)* | <input type="checkbox"/> Barbara Ryan (Santee ESD)* |
| <input type="checkbox"/> Kelli Moors (Carlsbad USD)* | <input type="checkbox"/> Priscilla Schreiber (Grossmont Union HSD)* |
| <input type="checkbox"/> Janet Mulder (Jamul-Dulzura Union ESD)* | |

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

**Region 17 – Carol Skiljan, Director (Encinitas Union ESD)
23 Delegates (17 elected/6 appointed)**

Below is a list of all the current Delegates from this Region.

Elvia Aguilar (South Bay Union ESD) term expires 2014
Katie Dexter (Lemon Grove SD), term expires 2014
Marne Foster (San Diego USD), appointed term expires 2015
Twila Godley (Lakeside Union SD), term expires 2013
Barbara Groth (San Dieguito Union HSD), term expires 2014
Adrienne Hakes (Oceanside USD), term expires 2014
Sharon C. Jones (San Diego COE, term expires 2013
Bertha Lopez (Sweetwater Union HSD), appointed term expires 2014
Kelli Moors (Carlsbad USD), term expires 2013
Janet W. Mulder (Jamul-Dulzura Union ESD), term expires 2013
Jay Petrek (San Marcos USD), term expires 2014
Penny Ranftle (Poway USD), appointed term expires 2013
Arlie Ricasa (Sweetwater Union HSD), appointed term expires 2013
Barbara Ryan (Santee ESD), term expires 2013
Priscilla Schreiber (Grossmont Union HSD), term expires 2013
Richard Smith (Bonsall Union ESD), term expires 2014
Vacant (San Diego USD), appointed term expires 2015
Vacant (San Diego USD), appointed term expires 2015
Vacant, elected term expires 2013
Vacant, elected term expires 2014
Vacant, elected term expires 2014
Vacant, elected term expires 2014

County Delegate

Susan Hartley (San Diego COE), appointed term expires 2015

Counties

San Diego

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 13, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Delores Perley, Director of Finance
Eric R. Dill, Assoc. Supt., Business Serv.

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: PROPOSED BOARD POLICY REVISIONS
(2): BP #2210, "ADMINISTRATIVE
DISCRETION REGARDING GOVERNING
BOARD POLICY", BP #3100, "BUDGET"

EXECUTIVE SUMMARY

The attached Board Policy Revisions come as a result of recommendations by CSBA's Board Policy updating services, as listed below:

Board Policy	Reason for the change
BP #2210	This policy needs to be revised to comply with state regulations regarding Governing Board Authority and Tier 3 Flexibility.
BP #3100	This policy needs revision to include updated information on budget authority, processes, and requirements. This information includes the addition of the required Criteria and Standards review and Tier 3 Flexibility.

RECOMMENDATION:

These board policies are being submitted for first read and will be resubmitted for board action on March 7, 2013.

FUNDING SOURCE:

Not applicable.

ADMINISTRATION

2210

ADMINISTRATIVE ~~LEEWAY IN ABSENCE OF~~ DISCRETION REGARDING GOVERNING BOARD POLICY

Through the adoption of written policies, the Governing Board conveys its expectations for actions that will be taken in the district, clarifies roles and responsibilities of the Board and Superintendent, and communicates Board philosophy and direction. However, the Board recognizes that, at times, situations may arise in the operation of district schools or in the implementation of district programs that are not addressed in Board policy or administrative regulation. When resolution of such a situation necessitates immediate action, the Superintendent or designee shall have the authority to act on behalf of the district.

~~In cases where emergency action must be taken within the school system and where the Governing Board has provided no guides for administrative action, the Superintendent shall have the power to act.~~ If the situation or its resolution may affect the safety or security of students or staff members, involve a significant impact on student learning, or create a distraction within the school community, the Superintendent or designee shall notify the Board as soon as practicable after its occurrence. ~~The Superintendent's decisions shall be subject to~~ The Board president and the Superintendent shall schedule a review of the ~~by~~ action ~~at of~~ the next Governing Board ~~at its next regular~~ meeting.

~~It shall be the duty of the Superintendent to keep the Board president apprised of any action taken in emergency situations prior to the Board's next regular meeting.~~ If the action ~~necessitates the~~ indicates the need for additions or revisions ~~of~~ to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

Tier 3 Categorical Flexibility

The Governing Board has determined that it is in the best interest of the district to utilize the categorical program flexibility authorized by Education Code 42605. In implementing the flexibility, the Superintendent, in accordance with Education Code 42605, may suspend any program or funding requirement reflected in any Board policy, administrative regulation, or other document designed for the operation of any Tier 3 categorical program to the extent that such suspension does not affect the terms of any existing district contract or bargaining agreement. As necessary, the Superintendent or designee shall consult with other district staff, including the legal counsel and/or the chief business official, regarding the district's exercise of this flexibility.

The Superintendent or designee shall regularly report to the Board regarding how the district is exercising the flexibility and whether the desired results are being achieved.

ADMINISTRATION

2210

LEGAL REFERENCES

EDUCATION CODE

- 35010 Control of district, prescription and enforcement of rules
- 35035 Powers and Duties of Superintendent
- 35160 Authority of Governing Boards
- 35160.5 Annual review of school district policies
- 35163 Official actions, minutes and journal
- 42605 Tier 3 categorical flexibility

Management Resources:

CSBA PUBLICATIONS

Policy Implications of Categorical Program Flexibility, Policy Advisory, November 2009

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Fiscal Issues Relating to Budget Reductions and Flexibility Provisions, April 2009

WEBSITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

BUSINESS

3100

BUDGET

The Board of Trustees ~~accepts responsibility~~ recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned ~~that is compatible~~ with the district's vision, ~~and~~ goals, and priorities. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district. ~~The Board shall establish and maintain a reserve that meets or exceeds the requirements of law.~~

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings in accordance with ~~law~~ Education Code 42103 and 42127.

The budget that is formally adopted by the Board shall be in the format prescribed by the Superintendent of Public Instruction. The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

A Budget Advisory Committee under the direction of the Superintendent or designee shall review budget proposals at regular intervals and report its findings and recommendations to the Board. This committee shall be composed of members of the community and staff appointed by the Superintendent.

In developing the district budget, the Superintendent or designee shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the status of labor agreements.

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirement of law.

The Board may establish other budget assumptions or parameters which may take into consideration

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the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

~~The Superintendent or designee shall determine the manner in which the budget is developed and shall schedule the budget adoption process in accordance with the single budget adoption process.~~

LEGAL REFERENCES**EDUCATION CODE**

1240	Duties of county superintendent of schools
1620 - 1630	County Office of Education Budget Approval
33127- 33131	Development of s Standards and Criteria for Local Budgets and Expenditures
33128	Standards and Criteria
33129	Standards and Criteria: Use by Local Agencies
35035	Powers and Duties of Superintendent
35161	Powers and Duties, generally, of Governing Boards
42103	Public Hearing on Proposed Budget; Requirements for Content of Proposed Budget; Publication of Notice of Hearing
42103.3	Public Budget Information; CDE Sampling and Suggested Improvements
42122 - 42129	Budget Requirements
421320-42134	Financial certifications Resolutions Identifying Estimated Appropriations Limit
42140-42141	Disclosure of fiscal obligations
42602	Use of Unbudgeted Funds
42605	Tier 3 categorical flexibility
42610	Appropriation of Excess Funds and Limitation Thereon
45253	Annual Budget of Personnel Commission
45254	First Year budget of Personnel Commission

GOVERNMENT CODE

7900 - 7914 ~~Expenditure Appropriations~~ Limitations

CODE OF REGULATIONS, TITLE 5

15060	Standardized account code structure
15440 - 15451 2	Criteria and standards for school district budgets
15467 - 15479	Criteria and standards for county office of education budgets

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 12, 2013

BOARD MEETING DATE: February 21, 2013

PREPARED BY: Becky Banning, Executive Assistant
to the Superintendent and the Board

SUBMITTED BY: Barbara Groth, Board President

SUBJECT: Superintendent Selection Process

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EXECUTIVE SUMMARY

At the regularly scheduled meeting of the Board of Trustees on February 7, 2013, Superintendent Ken Noah submitted a letter indicating his retirement, effective June 30, 2013. Trustees will need to establish a process and timeline for selecting a Superintendent to replace Mr. Noah.

RECOMMENDATION:

Trustees are requested to provide input to Board President Groth regarding the timeline and process for the Superintendent search and selection.

FUNDING SOURCE:

Not applicable